

**Speaker Township**  
 Regular Board Meeting  
 February 6, 2024

Meeting at Speaker Township Hall at 7630 Brockway Road, Melvin, Michigan called to order by Maitland at 7:07 pm, followed by the Pledge of Allegiance by all present.

	Maitland	Stevens	Brown	Risdon	Moss
Members Present	√	√	√	√	√

Also Present: Public

Motion	Description	Made By	2 <sup>nd</sup> By	Disposition	Maitland	Stevens	Brown	Risdon	Moss
24-12-5-1	<b>Motion</b> to move adding 2 members to the board of review to number 3 in new business	Maitland	Stevens	MC	Unanimous				
24-12-5-2	<b>Motion</b> to approve meeting minutes from January 2, 2024	Maitland	Moss	MC	Unanimous				
24-12-5-3	Written Report received. Treasurer's report balanced as of 1/31. Much of the tax fund is disbursed to other schools and county, we have not made January 31 disbursements yet.  Petty cash was short by \$50 from the expected \$300 from the previous officers. 2 CDS to expire this month. Checked with 3 banks. Recommended to keep at Tri-County as they have the best rate of return. Collected approx 75% of winter taxes. Still have \$41000 summer taxes not collected. They are due on the 14 <sup>th</sup> , after that they go to the	Risdon	Moss	MC	Unanimous				

	county. <b>Motion</b> to accept the Treasurer's Report.								
24-12-5-4	Clerk's written report was read. Bills \$15838.68. There have been many issues with the furnace. Service call to replace motorized zone dampeners. <b>Motion</b> to pay the township bills for \$15838.68 from the Clerk's Report.	Maitland	Stevens	MC	Unanimous				
24-12-5-5	<b>Motion</b> to pay Preferred Heating and Cooling Bill \$2550	Maitland	Stevens	MC	Unanimous				
24-12-5-6	<b>Motion</b> to pay Taylor Butterfield attorney \$7475	Maitland	Moss	MC	Unanimous				
24-12-5-7	<b>Motion</b> to pay Fire Department bills of \$1441.59  Question regarding the Melvin Hall Semco Energy bill. We should not be receiving bills from here	Maitland	Stevens	MC	Unanimous				
24-12-5-8	Fire Department Report by Sam Mousseau (administrative assistant) 5 runs in the month of January, presentation of payroll for 2023 66 total hours for payout, training and meeting were 33 (10 meetings/year, 3 extra meetings), given the year end call report, this was relatively an average year. Need to look up officer pay. They get paid in March of 2024 for 2023. Sam also submits all the reports to the state to keep us compliant.  Need to get the fire department a copy of the international fire chief's association NFPA 1582.	Maitland	Moss	MC	Aye	Aye	Aye	Aye	Aye

<p>The fire dept used to get a copy of the bills being paid from the fire dept of all moneys coming going in and out. Send financial report via email each month.</p> <p>Missing money for fundraisers, send report to:  <a href="mailto:speaker7616fd@speakertwpmi.gov">speaker7616fd@speakertwpmi.gov</a></p> <p>On 1/17 the members of the FD opened up discussion on a new chief, right now we don't have a chief, deputy chief is Tom Murray. 3 names put on the board, 2 were eligible to run. This is how the dept has done it for years, based on credentials. They are recommending Don Priess III, as they believe he is highly qualified and has been serving here for 8 years. Worked with Brockway and Yale as Fire Chief. He has the necessary qualifications. Not a resident of this township. He is in Lynn Township. He doesn't believe the distance that he lives will affect his ability to be responsive to calls. His day job is amenable to taking day calls. Among others he has had Fire 1, Fire 2, Officer 1 and 2 training. He doesn't plan on changing anything in the department.</p> <p><b>Motion</b> to appoint Donald Priess III as Speaker Township fire department chief</p>								
<p>Planning Report  Meeting and Hearing on Thursday, Feb 8 at 7pm hearing about the moratorium here.</p>								

	Last regular meeting voted on new officers: Andrew Schuster – chairperson, Ken Dambacher - vice chairperson, Bill Mclarty – secretary, Discussed updating the bylaws but no changes								
	Zoning Report: unable to attend, provided written report.								
	Public Comment: Sandusky Fire Chief – we have a fire department to be proud of Sam Mousseau – thank you for listening to us Susan Davies – speaker twp fire fund is wrong year, agenda will be modified to correct this oversight								
24-12-5-9	County would like to do their gravel buy by 3/1/2024. Last year we put on 1708 tons, \$13.26/ton for 2024. Discussed increasing to 2000 tons of 22A. Approximately \$26,000 for 2024. 5.5 – 6 miles of coverage. Presentation by Les Kritzman. Some of this would be gravel patching. Limestone may be a possibility for some of the worse areas. We have until the end of April to make changes to the following motion, this is only an estimate for their 3/1 deadline.  <b>Motion</b> to commit to 2000 tons at the price of \$13.26/ton.	Maitland	Moss	MC	Unanimous				
24-12-5-10	Seasonal Dust Control – double pass spread 2000 gallons per mile with exceptions. See written quote. 113,000 at .185, less overpayment from last year	Maitland	Risdon	MC	Unanimous				

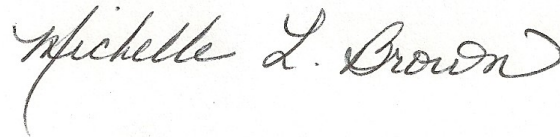
	is \$18,362.50. Deposit of 25% required. First payment due 4/1. Township determines when the brining starts.  <b>Motion</b> to pay the 25% by April 1.								
24-12-5-11	Board of Review. Class tomorrow for certification. Lost 2 members of the previous board. First candidate Mary Green, resident of Melvin, worked in financial institutions her whole career, currently an anti-money laundering professional.  <b>Motion</b> to appoint Mary Green to the Board of Review	Maitland	Moss	MC	Unanimous				
24-12-5-12	Second candidate for Board of Review is Andrew Schuster. He is a lawyer and is current chair of the planning commission. <b>Motion</b> to appoint Andrew Schuster to the Board of Review	Maitland	Stevens	MC	Unanimous				
24-12-5-13	Third candidate for Board of Review is Bernie Davies, currently is chair of board of appeals, has been planning chair in the past <b>Motion</b> to appoint Bernie Davies to the Board of Review	Maitland	Moss	MC	Unanimous				
	FOIA Procedures and Guidelines – document received to be uploaded to the website. Vote to adopt happens at Resolution 2024-2-1								
	Ordinance to create Speaker Township Fire Department needs to be edited and then passed at a future meetings. Bill								

	will meet with the new chief to make edits for accuracy.								
Resolution 2024-2-1	Resolution establishing a freedom of information act (FOIA) Procedures and Guidelines, Public Summary of Procedures & Guidelines  <b>Motion</b> to adopt	Risdon	Stevens	MC	Aye	Aye	Aye	Aye	Aye
Resolution 2024-2-2	Resolution to eliminate the refunds of overpayments of \$5 or less or under payments of \$5 or less  <b>Motion</b> to adopt	Maitland	Moss	MC	Aye	Aye	Aye	Aye	Aye
24-12-5-14	Quote received for a notebook and tower from VC3 for Assessor. Does not mention a monitor. We need a new quote from VC3 that reflects a tower and monitor. <b>Motion</b> to table until next meeting and to make further contact with VC3.	Maitland	Stevens	MC	Unanimous				
24-12-5-13	Rules of Public Comment and Participation Board Meetings <b>Motion</b> to adopt and post as appropriate	Stevens	Risdon	MC	Unanimous				
24-12-5-15	Received agreement with Database Management/Printing Services for tax assessments and billing <b>Motion</b> to approve the 2024 agreement with Database Management/Printing Services	Maitland	Moss	MC	Unanimous				
	Received Summary Language Approved for Proposed Ballot Initiative to Repeal Renewable Energy Siting Law will be posted								

24-12-5-16	Drains at large for Speaker Township \$13,190.97, we have some new drains that they will be working on. <b>Motion</b> to approve the 2024 estimate Township at large drain estimate	Maitland	Risdon	MC	Unanimous
24-12-5-17	Conflict of Interest ordinance will need to be revisited when the Planning Commission completes theirs. <b>Motion</b> to table to a later date after more progress on the Planning Commission	Maitland	Risdon	MC	Unanimous
24-12-5-18	<b>Motion</b> to keep the 2 CDs coming due on 2/14 at Tri-County bank	Stevens	Maitland	MC	Unanimous
24-12-5-19	Payroll Totals \$4629.69 <b>Motion</b> to pay the payroll	Maitland	Risdon	MC	Unanimous
24-12-5-20	Postage/Printing for Shelly Baumeister <b>Motion</b> to pay said bill	Maitland	Stevens	MC	Unanimous
24-12-5-21	Foster Swift Bill \$9215 <b>Motion</b> to pay said bill	Moss	Risdon	MC	Unanimous
24-12-5-22	Motion to adjourn 10:20pm	Maitland	Moss	MC	Unanimous

MC - Motion Carried

Respectfully Submitted,



Michelle L Brown  
Speaker Township Clerk

Treasurers Report

February 2024

Checking

	As of January 31, 2024			
	Beginning Balance	Checks	Deposits	Balance
<b>Choice One Bank</b>				
General Fund 0128	\$162,110.55	\$11,564.40	\$55,554.58	\$206,100.73
Social Security 9110	\$1,338.39			\$1,338.39
Tax Fund 7556	\$198,386.10	\$174,057.66	\$420,565.15	\$444,893.59
<b>Tri-County Bank</b>				
Fire Truck Fund 0435	\$85,332.70		\$72.50	\$85,405.20
Operating Fund 0242	\$33,436.36	\$2,349.81	\$16,794.04	\$47,880.59
Liberty Exp. Reimb. 3293	\$44,601.23		\$37.90	\$44,639.13
ARPA Funds 5040	\$131,413.76		\$111.65	\$131,525.41
<b>Petty Cash</b>				
Change for Taxpayers	\$250.00			\$250.00

CD's

Tri-County Bank		Length	Expiration	Rate
CD3844	\$ 51,374.59	12 mo	2/14/2024	0.15%
CD3852	\$ 51,374.59	12 mo	2/14/2024	0.15%
CD4166	\$ 51,350.27	12 mo	4/15/2024	0.15%



## Speaker Township - General Fund Transaction Detail by Account January 2024

Date	Num	Name	Memo	Clr	Split	Amount
<b>Checking Account - 128</b>						
01/02/2024	12766	Baumeister, Shelly M		X	-SPLIT-	-1,026.12
01/02/2024	12767	Brown, Michelle L		X	-SPLIT-	-519.58
01/02/2024	12768	Maitland, William J		X	-SPLIT-	-571.67
01/02/2024	12769	McLarty, William J		X	-SPLIT-	-44.14
01/02/2024	12770	O'Brien, Shelley M		X	-SPLIT-	-235.10
01/02/2024	12771	Sproul, Bonnie J		X	-SPLIT-	-441.50
01/02/2024	12776	Stevens, Rochelle		X	-SPLIT-	-800.46
01/02/2024	12777	Risdon, Christine		X	-SPLIT-	-86.09
01/02/2024	12778	Choice One Bank	Safe Deposit ...		Accounts Paya...	-25.00
01/02/2024	12779	GFL Environmental	Account Nu...	X	Accounts Paya...	-99.00
01/02/2024	12780	King & King CPAs L...	Invoice 148912	X	Accounts Paya...	-400.00
01/02/2024	12781	Semco Energy	Account 0228...	X	Accounts Paya...	-266.86
01/02/2024		Superior Communic...	Tower Rentals	X	694 - Other	150.00
01/06/2024	12782	Murray, Brenda L		X	-SPLIT-	-905.03
01/06/2024	12783	Michelle Brown*	HDMI Cable		Accounts Paya...	-84.79
01/06/2024	12784	Michigan Township ...	Order #27349...	X	Accounts Paya...	-316.00
01/06/2024	12785	Mitel		X	Accounts Paya...	-92.71
01/06/2024	12786	Shelley OBrien	Postage Reim...	X	Accounts Paya...	-9.65
01/06/2024	12787	Shumaker Technolo...		X	Accounts Paya...	-810.00
01/06/2024	12788	View Newspaper Gr...	Invoice 349364	X	Accounts Paya...	-262.50
01/08/2024	debit	Quickbooks	Intuit QB Pa...	X	740 - Operatin...	-627.52
01/09/2024		State of Michigan	Revenue Shar...	X	574 - State Sh...	23,455.00
01/09/2024		County of Sanilac	Prop Tax Sch...	X	Interest	36.87
01/12/2024	1832	Life Of Faith	Hall Rental for...	X	668 - Hall Rent...	1,300.00
01/14/2024	12789	DTE Energy	Acct 9100402...	X	Accounts Paya...	-9.72
01/14/2024	12790	Mclvor Lawn Care	Nov & Dec Salt	X	Accounts Paya...	-130.00
01/14/2024	12791	Preferred Heating & ...	Service Call/R...	X	Accounts Paya...	-2,550.00
01/14/2024	12792	Quadient	Acct: 790004...	X	Accounts Paya...	-767.84
01/14/2024	12793	Sanilac Co. Register...	Assessor Cop...	X	Accounts Paya...	-29.83
01/14/2024	12794	Sanilac County Clerk		X	Accounts Paya...	-38.82
01/14/2024	12795	Taylor Butterfield, P.C.		X	Accounts Paya...	-7,475.00
01/14/2024	12796	USPS		X	Accounts Paya...	-3.03
01/25/2024	debit	Choice One Bank	Safe deposit r...	X	Accounts Paya...	-25.00
01/26/2024		Kaitytlin Rumenapp	Deposit	X	668 - Hall Rent...	100.00
01/27/2024	12797	Clear Ideas	Gen Fund Ch...	X	Accounts Paya...	-179.31
01/27/2024	12798	DTE Energy	9410001829456	X	Accounts Paya...	-123.43
01/27/2024	12799	Election Source	Annual Maint...	X	Accounts Paya...	-615.00
01/27/2024	12800	Frontier		X	Accounts Paya...	-119.94
01/27/2024	12801	Quadient	Q1160878	X	Accounts Paya...	-215.01
01/27/2024	12802	Sanilac Co. Equaliza...		X	Accounts Paya...	-1,123.24
01/27/2024	12803	VC3 Inc.	Cable	X	Accounts Paya...	-12.00
01/27/2024	1606	Speaker Township T...	12/1/2023 to ...	X	-SPLIT-	25,801.83
01/27/2024	1608	Speaker Township T...	01/01/2024 to...	X	-SPLIT-	4,561.08
01/30/2024	12804	St. Clair Co. Assess...	Board of Revi...		Accounts Paya...	-80.00
01/31/2024			Deposit	X	664 - Interest ...	149.80
Total Checking Account - 128						34,433.69
<b>TOTAL</b>						<b>34,433.69</b>

6:08 PM

03/12/24

Accrual Basis

# Speaker Township - Fire Fund Transaction Detail by Account January 2024

Date	Num	Name	Memo	Clr	Split	Amount
<b>0242 Fire Operating</b>						
01/02/2024	3054	Front Line Services, ...	Inv 39142, 39...	X	Accounts Paya...	-995.00
01/02/2024	3055	Frontier	Account 989-...	X	Accounts Paya...	-124.80
01/02/2024	3056	Midcom Radio Com...	Invoice 12302...	X	Accounts Paya...	-99.95
01/02/2024	3057	Wex Bank	Invoice 93920...	X	Accounts Paya...	-208.29
01/06/2024	3058	Apparatus Central R...	Invoice 20231...	X	Accounts Paya...	-796.78
01/06/2024	3059	Nehmer's Jewelry	2 - 8x10 Plaq...	X	Accounts Paya...	-32.00
01/14/2024	3060	Midcom Radio Com...	VOID: Invoice...	X	Accounts Paya...	0.00
01/14/2024	3061	Mitel	Account 2600...	X	Accounts Paya...	-23.00
01/27/2024	3062	Midcom Radio Com...		X	Accounts Paya...	-165.00
01/27/2024	3063	Wex Bank		X	Accounts Paya...	-50.00
01/27/2024	3064	Frontier	81038794640...	X	Accounts Paya...	-69.99
01/31/2024			Deposit	X	664 - Interest ...	28.63
Total 0242 Fire Operating						-2,536.18
<b>TOTAL</b>						<b>-2,536.18</b>