

Speaker Township Board Meeting

Official Minutes

November 8, 2023

Meeting called to order Maitland @7:02 p.m.

Board Members in attendance: Supervisor Bill Maitland, Trustee Tom Murray, Trustee Charlie Stanley

Absent from Board Meeting: Dawn Cubitt, Tracy Sheldon

Public Attendance: Sign in sheets included in file.

Agenda Review: A motion made by Murray to approve the meeting agenda
Seconded by Stanley. All in favor-Motion Carried

Review of Regular Scheduled Meeting minute from Oct 3rd: Motion made by Maitland to approve this said meeting date Oct 3rd, Seconded by Stanley. All in favor-Motion Carried

Review of Special Meeting minute from Oct 16th: Motion by Murray to approve this said meeting date Oct 16th, Seconded by Maitland. All in favor-Motion Carried

Review of Special Meeting minute from Nov 3rd: Motion by Murray to approve this said meeting dated Nov 3rd, Seconded by Stanley. All in favor-Motion Carried.

Review of the Treasury Report (provided previous by Tracy): Comment; good progress is being made on all tax payments to date. Motion by Maitland to approve the Treasury Report as submitted, seconded by Stanley. All in favor-Motion carried.

Authorization to Approve Oct 2023 bills: Motion to approve Township bill (4342.23) made by Murray, seconded by Stanley. All in favor-Motion carried. Motion by Murray to approve Fire Dept bills (23,226.42) Seconded by Stanley (Trevor clarified that was an early grant payout for turnout gear) All in favor-Motion carried. Motion to approve TWP Payroll (8740.13) by Maitland, Seconded by Stanley. All in favor-Motion carried.

Fire Report: Trevor Stone update grant status, Fire Dept had 1 run for Oct. Update equipment fitting for newer, safer gear was going on currently. Also announced effective immediately he would be resigning due to current Twp's events.

Planning Committee Report: Ben Steinhoff dates have been set for the SLU Dec 6th, 7th and possibly the 8th if needed. All meetings begin at 6 PM until 9PM. All required notifications have been submitted to the paper with confirmation received.

Zoning Report: Bonnie Sproul is absent and will update next month. (Information from Maitland on her absence)

Old Business:

Nothing Open

New Business:

9-Day Early Voting agreement with Sanilac County Clerk: Motion by Maitland for the Speaker Twps. Clerk to be involved with fulfilling the requirements for this new process, Seconded by Murray. All in favor-Motion Carried.

Sanilac County Drain Commission Invoice: Motion by Murray to approve the invoice submitted (13,454.20), Seconded by Stanley. All in favor-Motion carried.

Taylor Butterfield Invoice: Motion by Maitland to approve the invoice submitted (6,387.00), Seconded by Stanley. All in favor-Motion carried.

RSG (Sound Expert) invoice: Motion by Maitland to approve the invoice submitted (7,791.88), seconded by Murray. All in favor-Motion carried.

Snowplowing bid received (only one): Motion by Murray to approve the bid for 75.00 as needed for plowing and 65.00 as needed for salt for the 23-24 season, Seconded by Stanley. All in favor-Motion carried.

PA-116 Application Submitted by Brandon Thom: Motion to approve and submit as required in the application to process as required by Maitland, Seconded by Murray. All in favor-Motion carried.

Public Comment:

No Public Comment

Dec. Board Meeting Scheduled for Dec 5th, 2023 @ 7 PM

Adjournment: Motion by Murray to adjourn meeting at 7:18 PM, Seconded by Stanley. All in favor-Motion carried.

Minutes completed by William McLarty PC Secretary. 11/11/2023

Minutes amended by William Maitland Supervisor. 12/5/2023

October, 30 2023

MCIVOR LAWN CARE

ROSS MCIVOR

4176 FIRST STREET

BROWN CITY, MI 48416

(810) 650-9559

SPEAKER TOWNSHIP HALL

7630 North Brockway Rd

Melvin, MI 48453

To Whom It May Concern:

Mclvor Lawn Care would like to put a bid in for Snowplowing It would be \$75.00 to plow as needed. To salt the parking lot it would be \$65.00 each time as needed. These prices are good for 2023/2024 seasons

Thank You

Ross Mclvor

Mclvor Lawn Care

Speaker Township
July 2023 - March 2024
Property Taxes Collected

Speaker Township
July 1 2023 - Feb 28 2024
To Be Collected

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total Taxes
Collected - Summer	\$92,921.42	\$126,443.04	\$190,951.01	\$11,246.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$421,562.32
Collected - Winter				\$30.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.32
**Interest				\$30.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.32
**In paid to County										
Total Taxes										\$474,704.48

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Delinquent County	Total Taxes	Summer Taxes	Winter Taxes	Total Taxes
Sanilac County State (QFP)	\$89,356.81	\$125,191.26	\$189,063.27	\$11,165.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Collected from	\$414,777.26	\$467,363.61	\$0.00	\$467,363.61
Wm. H. Atkin Lib	\$195.70										\$195.70	\$195.70	\$0.00	\$195.70
Sanilac ISD					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
St. Clair RESA					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
SC4					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Brown City Schools					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Crosswell Schools					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Peck Schools					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Yale Schools					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Due to Gen Fund													\$37,188.88	\$37,188.88
Admin Sum SET COLLECTION	\$918.91	\$1,251.78	\$1,887.74	\$111.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$4,169.68	\$4,695.17	\$0.00	\$4,695.17
Operating	\$2,450.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,450.00	\$2,450.00	\$0.00	\$2,450.00
Admin Wfn					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Roads					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Due to Fire Fund											\$0.00	\$0.00	\$0.00	\$0.00
Total Collected	\$92,921.42	\$126,443.04	\$190,951.01	\$11,277.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$421,592.64	\$474,704.48	\$37,188.88	\$511,893.36

Summer		Winter	
Total Paid	# Deferred	Total Paid	% unpaid
\$92,921.42	20	\$219,364.46	77.47%
\$14,040.63	21	\$14,549.87	50.72%
\$26,311.71	48	\$26,311.71	8.02%
\$421,562.32			5.65%

Report is updated when payments are made after the 15th and last day of each month.
Amounts may change as property status changes (exemption status, PRC status etc.)

Wednesday, November 8, 2023

Checking

	Sep		October				October	
	Reconciled	Balance	Checks / Debits	Deposits	Service Charges	Interest	Projected Balance	Interest Rate
Tri-County Bank								
Fire Truck Fund 0435	\$81,018.47			\$4,100.00		\$71.74	\$85,190.21	
Operating Fund 0242	\$58,394.41		\$23,226.42			\$40.66	\$35,208.65	
Liberty Exp. Reimb. 3293						\$37.80	\$44,526.75	
ARPA Funds 5040	\$131,082.94					\$111.38	\$131,194.32	
Choice One Bank								
General Fund 0128	\$197,957.57		\$10,006.58	\$2,635.00		\$158.87	\$190,744.86	
Social Security 9110	\$1,041.71		\$1,013.00	\$1,013.00			\$1,041.71	
Tax Fund 7556	\$99,714.66		\$197,795.39	\$11,299.09		\$24.98	(\$86,756.66)	
Petty Cash								
Change for Taxpayers	\$300.00						\$300.00	

CD's

	October Balance	Date of Interest Pd 4x/yr	Interest	YTD Int	Interest Rate	Maturity Date
Tri-County Bank						
CD3844	\$51,335.76	8/14/2023	\$19.41	\$57.57	0.15%	2/14/2024
CD3852	\$51,335.76	8/14/2023	\$19.41	\$57.57	0.15%	2/14/2024
CD4166	\$51,292.28	10/14/2023	\$19.40	\$76.92	0.15%	4/15/2024

Speaker Township - General Fund Transaction Detail by Account October 4 - 31, 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount
No item							
Check	10/05/2023	12690	Mitel	Telephone Billing...	X	853 - Telephone	-91.49
Check	10/05/2023	12691	Semco Energy	Gas Billing 40%...	X	921 - Gas/Heat	-7.84
Check	10/05/2023	12692	View Newspaper Group	Clerk Appointm...	X	900 - Printing & P...	-67.50
Check	10/05/2023	12693	McIvor Lawn Care	September Lawn...	X	818 - Lawn Care	-120.00
Check	10/05/2023	12694	DTE Energy	Street Lights Acc...	X	920 - Electricity	-149.32
Check	10/10/2023	12695	Frontier	Internet Billing A...	X	853 - Telephone	-19.99
Check	10/10/2023	12696	Frontier	Internet Billing A...	X	853 - Telephone	-19.99
Check	10/10/2023	12697	King & King CPAs LLC	2023 State Of Mi...	X	807 - Professional...	-750.00
Check	10/10/2023	12698	Quadient	Split for postal c...	X	-SPLIT-	-994.92
Check	10/10/2023	12699	Tim Patterson	Hall Deposit Ref...		687 - Hall Refunds	-50.00
Check	10/10/2023	12700	Aracely Arizola	Hall Deposit Ref...		687 - Hall Refunds	-50.00
Check	10/07/2023	debit	Quickbooks	Intuit QB Payroll ...	X	740 - Operating S...	-37.10
Check	10/12/2023	12701	Sanilac County Clerk	QVF Printing/ma...	X	900 - Printing & P...	-7.02
Check	10/17/2023	12702	DTE Energy	Electrical Billing ...	X	920 - Electricity	-182.02
Check	10/17/2023	debit	Staples	APC Ups for rec...	X	740 - Operating S...	-89.76
Check	10/23/2023	12703	Frontier	Acct#810387221...	X	853 - Telephone	-379.97
Check	10/26/2023	12704	Semco Energy	GAS BILLING 40 ...		921 - Gas/Heat	-17.19
Check	10/26/2023	12705	Quadient	POSTAGE FOR ...		900 - Printing & P...	-215.01
Check	10/31/2023	12706	Deb Evans	Refund of Depos...		668.1 Hall Refunds	-50.00
Check	10/31/2023	12707	USPS	Post Office Box f...		740 - Operating S...	-72.00
Check	10/31/2023	12708	Grant Burgess Excavatin...	Grave Opening f...		740 - Operating S...	-600.00
Check	10/31/2023	12709	Mitel	Last billing for Mi...		853 - Telephone	-92.71
Check	10/31/2023	12710	Frontier	Telephone Billing...		853 - Telephone	-278.60
Total no item							-4,342.43
TOTAL							-4,342.43

Speaker Township - Fire Fund Transaction Detail by Account October 4 - 31, 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount
0242 Fire Operating							
Check	10/05/2023	3024	Mclvor Lawn Care	Lawn Care Septe...	X	818A - Lawn Care...	-120.00
Check	10/05/2023	3025	Mitel	Telephone Billing...	X	853 - Telephone	-22.70
Check	10/05/2023	3026	Semco Energy	Gas Billing 60% ...	X	921 - Gas/Heat	-11.74
Check	10/10/2023	3027	Frontier	Internet Billing A...	X	853 - Telephone	-19.99
Check	10/14/2023	3028	Municipal Emergency Se...	MI Fire Grant-7 fl...	X	740 - Operating S...	-2,500.00
Check	10/14/2023	3029	Municipal Emergency Se...	MI Fire Turnout ...	X	740 - Operating S...	-19,987.00
Check	10/17/2023	3030	DTE Energy	Electrical Billing ...	X	920 - Electricity	-96.25
Check	10/24/2023	3031	Yale Steel,Inc.	repair drop tank f...		775 - Repairs & M...	-160.00
Check	10/26/2023	3032	Semco Energy	Gas Billing 60% ...		921 - Gas/Heat	-25.80
Check	10/26/2023	3033	Wex Bank	gas billing Acct# ...		741 - Oil & Gas	-85.00
Check	10/26/2023	3034	Frontier	Telephone Billing...		853 - Telephone	-54.99
Check	10/26/2023	3035	Frontier	Telephone Billing...		853 - Telephone	-69.99
Check	10/31/2023	3036	Mitel	Mitel Last Billing ...		853 - Telephone	-23.00
Check	10/31/2023	3037	Midcom Radio Communi...	RLN6505 Chang...		775 - Repairs & M...	-49.95
Total 0242 Fire Operating							-23,226.42
TOTAL							-23,226.42

Speaker Township - General Fund Payroll Summary November 8, 2023

	Baumeister, Shelly M		Cubitt, Dawn M		Kesteloot, Debra A		Maittan...
	Hours	Rate	Nov 8, 23	Hours	Rate	Nov 8, 23	Hours
Employee Wages, Taxes and Adjustments							
Gross Pay							
Assessor Wages	1		1,245.80				
Clerk Wages			0.00	1	0.00	0.00	
Deputy Clerk			0.00		325.08	0.00	
Deputy Treasurer			0.00		0.00	667.50	
Supervisor Wages			0.00		0.00	0.00	
Treasurer Wages			0.00		0.00	0.00	
Twp Trustees Wages			0.00		0.00	0.00	
Zoning Wages			0.00		0.00	0.00	
Planning Commission Wages			0.00		0.00	0.00	
Total Gross Pay			<u>1,245.80</u>		<u>325.08</u>	<u>667.50</u>	
Adjusted Gross Pay	1		1,245.80	1	325.08	667.50	
Taxes Withheld							
Federal Withholding			-81.00		-50.00	0.00	
Medicare Employee			-18.06		-4.71	-9.68	
Social Security Employee			-77.24		-20.15	-41.38	
MI - Withholding			0.00		0.00	0.00	
Medicare Employee Addl Tax			0.00		0.00	0.00	
MI - Cities Res Tax			0.00		0.00	0.00	
MI - Cities Work Tax			0.00		0.00	0.00	
Total Taxes Withheld			<u>-176.30</u>		<u>-74.86</u>	<u>-51.06</u>	
Net Pay	1		<u>1,069.50</u>	1	<u>250.22</u>	<u>616.44</u>	
Employer Taxes and Contributions							
Medicare Company			18.06		4.71	9.68	
Social Security Company			77.24		20.15	41.38	
MI - Obligation Assessment			0.00		0.00	0.00	
Total Employer Taxes and Contributions			<u>95.30</u>		<u>24.86</u>	<u>51.06</u>	

Speaker Township - General Fund Payroll Summary November 8, 2023

	Maitland, William J		Murray, Thomas G		Sheldon, Tracy S		Sproul, Bonnie J	
	Rate	Nov 8, 23	Hours	Rate	Nov 8, 23	Hours	Rate	Nov 8, 23
Employee Wages, Taxes and Adjustments								
Gross Pay								
Assessor Wages	0.00			0.00			0.00	
Clerk Wages	0.00			0.00			0.00	
Deputy Clerk	0.00			0.00			0.00	
Deputy Treasurer	0.00			0.00			0.00	
Supervisor Wages	666.67		1	0.00			0.00	
Treasurer Wages	0.00			0.00			0.00	
Twp Trustees Wages	0.00			2,400.00			325.08	
Zoning Wages	0.00			0.00			0.00	
Planning Commission Wages	0.00			0.00			0.00	
Total Gross Pay		666.67	2	2,400.00			325.08	1
Adjusted Gross Pay		666.67	2	2,400.00			325.08	1
Taxes Withheld								
Federal Withholding	-47.00			0.00			0.00	
Medicare Employee	-9.66			-34.80			-4.71	
Social Security Employee	-41.33			-148.80			-20.16	
MI - Withholding	0.00			0.00			0.00	
Medicare Employee Addl Tax	0.00			0.00			0.00	
MI - Cities Res Tax	0.00			0.00			0.00	
MI - Cities Work Tax	0.00			0.00			0.00	
Total Taxes Withheld		-97.99		-183.60			-24.87	
Net Pay		568.68	2	2,216.40			300.21	1
Employer Taxes and Contributions								
Medicare Company	9.66			34.80			4.71	
Social Security Company	41.33			148.80			20.16	
MI - Obligation Assessment	0.00			0.00			0.00	
Total Employer Taxes and Contributions		50.99		183.60			24.87	

Speaker Township - General Fund Payroll Summary November 8, 2023

	Sprouli, ...		Stanley, Charles		Wolf, Deborah		TOTAL	
	Nov 8, 23	Hours	Rate	Nov 8, 23	Hours	Rate	Nov 8, 23	
Employee Wages, Taxes and Adjustments								
Gross Pay								
Assessor Wages	0.00		0.00	0.00	1.00		1,245.80	
Clerk Wages	0.00		0.00	0.00	1.00		325.08	
Deputy Clerk	0.00		0.00	0.00			667.50	
Deputy Treasurer	0.00		0.00	210.00			210.00	
Supervisor Wages	0.00		0.00	0.00			666.67	
Treasurer Wages	0.00		0.00	0.00	2.00		325.08	
Twp Trustees Wages	0.00	1	2,400.00	0.00	1.00		4,800.00	
Zoning Wages	500.00		0.00	0.00	1.00		500.00	
Planning Commission Wages	0.00		0.00	0.00	1.00		500.00	
Total Gross Pay	500.00	1	2,400.00	210.00	6.00		8,740.13	
Adjusted Gross Pay	500.00	1	2,400.00	210.00	6.00		8,740.13	
Taxes Withheld								
Federal Withholding	0.00		0.00	0.00			-178.00	
Medicare Employee	-7.25		-34.80	-3.04			-126.71	
Social Security Employee	-31.00		-148.80	-13.02			-541.88	
MI - Withholding	0.00		0.00	0.00			0.00	
Medicare Employee Addl Tax	0.00		0.00	0.00			0.00	
MI - Cities Res Tax	0.00		0.00	0.00			0.00	
MI - Cities Work Tax	0.00		0.00	0.00			0.00	
Total Taxes Withheld	-38.25		-183.60	-16.06			-846.59	
Net Pay	461.75	1	2,216.40	193.94	6.00		7,893.54	
Employer Taxes and Contributions								
Medicare Company	7.25		34.80	3.04			126.71	
Social Security Company	31.00		148.80	13.02			541.88	
MI - Obligation Assessment	0.00		0.00	0.00			0.00	
Total Employer Taxes and Contributions	38.25		183.60	16.06			668.59	

SPEAKER TOWNSHIP

November 8, 2023 MEETING SIGN IN SHEET

MONTHLY BOARD MEETING

Printed Name

MARK FAIRMAN

Mark Fairman

Carolyn Fairman

Carolyn Fairman

Rella Hoffmann

Rella

Marilyn Strickler

Marilyn Strickler

①

SPEAKER TOWNSHIP

November 8, 2023 MEETING SIGN IN SHEET

MONTHLY BOARD MEETING

Printed Name

Jeremie Rischen

FRED MOSS

Rochelle Stevens

Michelle Brown

James BROWN

SPEAKER TOWNSHIP

November 8, 2023 MEETING SIGN IN SHEET

MONTHLY BOARD MEETING

Printed Name

Bill McLaughlin

Russ Baker

Mary Baker

SPEAKER TOWNSHIP

November 8, 2023 MEETING SIGN IN SHEET

MONTHLY BOARD MEETING

Printed Name

Brenda Murray
Hobart Skirhott

