

Speaker Township Board Meeting Minutes

July 5, 2023

Meeting called to order **Maitland** @ 7:00 p.m., Five(5) Board members present.

Pledge of Allegiance said

Approval of Meeting Agenda:

**Motion to approve July 5, 2023 Meeting Agenda made by Maitland, second by Murray. Motion carried.**

Approval of June 6, 2023 Meeting Minutes: **Motion to approve June 6, 2023 Meeting Minutes made by Maitland, second by Stanley. Motion carried.**

Approval of June 2023 Treasurer's report: **Sheldon**(Treasurer) advised the tax report does not have much activity until starting July when payments can be accepted. Interest earnings are estimated as she had trouble getting logged into the online banking system. . **Motion to approve June 2023 Treasurer's Report made by Maitland, second by Murray. Motion carried.**

Approval June 2023 bills: **Motion to approve June 2023 bills (Township bills \$2,415.63 made by Murray, second by Stanley(Fire Dept. bills \$571.84) made Maitland, second by Stanley, (Township payroll 6,844.15) made by Murray, second by Maitland) Motion carried.**

**Fire Report: Trevor Stone**( Fire Chief)absent. Absent. Stanley(Trustee) stated there were three (3) runs. Two were false alarms and the third was a medical run.

**Planning Report: Steinhoff**(Planning Commission ) advised next meeting will be July 11, 2023 @ 7:00 p.m. and discussion will be held on solar, campgrounds, election of new officers and wind. Debbie Kesteloot will be the Recording Secretary.

**Zoning Report: Sproul**(Zoning Administrator) Absent. Sent an email read by Maitland(Supervisor). Slow month issued one(1) land use permit for a pole barn and had a few phone calls.

**Old Business:**

None

**New Business:**

Approval to Pay Burnham & Flower A&H 3<sup>rd</sup> Installment bill:

**Maitland**(Supervisor) presented the Burnham & Blower Accident & Health bill explaining that 85 % is paid out of the Fire General fund and the remainder out of the Township General Fund account.

**Motion to Approve payment to Burnham & Flower for the 3<sup>rd</sup> Installment of the Accident Health Insurance bill in the amount of \$4,290.00 made by Murray, second by Sheldon. Motion carried.**

Approval to Renew IT Service with VC3(Formerly IT Right):

**Maitland(Supervisor)** presented the VC3 renewal contract for IT Services in the amount of \$3,067.20. It was explained that IT Right was bought out by VC3. **Motion to renew the IT Services contract with VC3 in the amount of \$3,067.20 made by Maitland, second by Stanley. Motion carried.**

Approval of VC3 Quote for Server Replacement:

**Maitland(Supervisor)** asked Cubitt(Clerk) to explain quote from VC3. Cubitt(Clerk) explained that the township server is a Windows 2012 server and it will be end of life as of October 24, 2023 , and will no longer be supported. VC3 is recommending server replacement in the amount of \$6,484.00. **Motion to Approve the Speaker Township Server Replacement with VC3 in the amount of \$6,484.00 made by Sheldon, second by Stanley. Motion carried.**

Approval of Sanilac County Road Commission Brine Application bill:

**Maitland(Supervisor)** presented the Sanilac County Road Commission bill for road brine in the amount of \$16,077.50. **Motion to pay the Brine Application bill to the Sanilac County Road Commission in the amount of \$16,077.50 made by Maitland, second by Stanley. Motion carried**

Approval of Frontier Service Agreement to Change from Frontier Anywhere to Ring Central:

**Maitland(Supervisor)** presented the service agreement from Frontier and it was explained that they are changing their phone service over from Frontier Anywhere to Ring Central by the end of September. All phones are replaced free of charge and the monthly service fee is approximately \$142.95 per month. There was a demo of the new phone service and it appears to be user friendly with enhanced features. **Motion to approve the Frontier Service Agreement made by Maitland, second by Murray. Motion carried.**

Public Comment:

**Maitland(Supervisor)** stated the Township would hear public comment and asked for public to come to the podium with the microphone, no longer than 5 minutes and no cross talk while the person is at the podium.

**Gerald Pathic(Public)** inquired as to why the Township Board approved the Frontier contract if their services do not work per Sheldon's(Treasurer) early statement that she could not get into the online banking. Sheldon(Treasurer) explained that it was her cell service that does not work well within the township hall and not the Township phone service.

**Motion to Adjourn meeting @ 7:15 p.m. made by Murray, second by Stanley. Motion carried.**

**Dawn M. Cubitt**

**Speaker Township Clerk**

## Wednesday, July 5, 2023

### Checking

	June			July			
	Reconciled Balance	Checks / Debits	Deposits	Service Charges	Interest	Projected Balance	Interest Rate
<b>Tri-County Bank</b>							
Fire Truck Fund 0435	\$78,253.99				\$65.76	\$78,319.75	1.00%
Operating Fund 0242	\$87,084.53	\$829.38	\$100.00		\$73.64	\$86,428.79	1.00%
Liberty Exp. Reimb. 3293	\$57,501.48	\$5,431.25			\$49.48	\$52,119.71	1.00%
ARPA Funds 5040	\$130,745.51	\$100.00			\$111.00	\$130,756.51	1.00%
<b>Choice One Bank</b>							
General Fund 0128	\$290,408.15	\$8,461.58	\$12,962.72		\$248.67	\$295,157.96	1.00%
Social Security 9110	\$1,041.64	\$987.15	\$987.15		\$0.06	\$1,041.70	0.01%
Tax Fund 7556	\$701.07	\$21.78			\$0.57	\$679.86	0.50%
**** Interest is estimated							
<b>Petty Cash</b>							
Change for Taxpayers	\$300.00					\$300.00	

### CD's

	July		Date of Interest Pd 4x/yr	Interest	YTD Int	Interest Rate	Maturity Date
	Balance						
<b>Tri-County Bank</b>							
CD3844	\$51,335.76		5/12/2023	\$18.77	\$38.16	0.15%	2/14/2024
CD3852	\$51,335.76		5/12/2023	\$18.77	\$35.16	0.15%	2/14/2024
CD4166	\$51,292.28		4/14/2023	\$18.96	\$38.34	0.15%	4/15/2024

Speaker Township  
 July 2022 - March 2023  
 Property Taxes Collected

Speaker Township  
 July 1 2022 - Feb 28 2023  
 To Be Collected

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total Taxes
Collected - Summer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Collected - Winter										\$0.00
**Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Taxes</b>										<b>\$474,704.48</b>

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Delinquent	Summer Taxes	Winter Taxes	Total Taxes
Sanilac County	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$467,363.61	\$0.00	\$467,363.61
State (QFP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$195.70	\$0.00	\$195.70
Wm. H. Atkin Lib						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sanilac ISD						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
St. Clair RESA						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SC4						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Brown City Schools						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Crosswell Schools						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Peck Schools						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Yale Schools						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Due to Gen Fund						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,188.88	\$0.00	\$37,188.88
Admin Sum	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,695.17	\$0.00	\$4,695.17
SET COLLECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,450.00	\$0.00	\$2,450.00
Operating						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Admin Wfn						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Roads						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Due to Fire Fund						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Collected	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$474,704.48	\$37,188.88	\$511,893.36

Summer	Winter
Total Paid	Total Paid
\$0.00	0
# Deferred	
\$ Deferred	
% unpaid less	
Deferred	100.00%

Report is updated when payments are made after the 15th and last day of each month.  
 Amounts may change as property status changes (exemption status, PTE status etc.)

# Speaker Township - Fire Fund Transaction Detail by Account June 7 - 30, 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount
<b>0242 Fire Operating</b>							
Check	06/15/2023	2984	BP	Fire Truck Fuel ...		741 - Oil & Gas	-193.34
Check	06/15/2023	2985	Frontier	Phone billing Acc...		853 - Telephone	-19.99
Check	06/20/2023	2986	DTE Energy	Electricity Billing ...		920 - Electricity	-121.55
Check	06/20/2023	2987	Frontier	Telephone Billing ...		853 - Telephone	-54.99
Check	06/22/2023	2988	Municipal Emergency Se...	FirePro TIC Repair		740 - Operating S...	-90.00
Check	06/27/2023	2989	GFL Environment	Trash collection ...		740 - Operating S...	-24.75
Check	06/27/2023	2990	Marathon	Fuel for Fire Tru...		741 - Oil & Gas	-25.01
Check	06/29/2023	2991	Mitel	Telephone Billing...		853 - Telephone	-22.60
Check	06/29/2023	2992	Semco Energy	Gas Billing Acct#...		921 - Gas/Heat	-19.61
Total 0242 Fire Operating							-571.84
<b>Liberty Exp. Reimb Fund</b>							
Check	06/08/2023	1054	Townley Engineering LLC	Engineering Cha...		Engineering Expe...	-5,382.50
Check	06/08/2023	1055	Clark Hill	Lawyer Fees for ...		Attorney Fees for ...	-48.75
Total Liberty Exp. Reimb Fund							-5,431.25
<b>TOTAL</b>							<b>-6,003.09</b>

*Jon Minney*  
*Chad Johnson*  
*Mary D. Williams*  
*William A. Gattland*  
*Karen M. Cuppett*

## Speaker Township - General Fund Transaction Detail by Account June 7 - 30, 2023

Type	Date	Num	Name	Memo	Clr	Split	Amount
No item							
Check	06/07/2023	debit	Quickbooks	Intuit QB Payroll ...		740 - Operating S...	-37.10
Check	06/14/2023	12578	Maitland, William J	reimbursement f...		775 - Repair & Ma...	-24.33
Check	06/15/2023	12579	Frontier	Telephone Billing...		853 - Telephone	-19.99
Check	06/15/2023	12580	Dawn Cubitt	reimbursement f...		740 - Operating S...	-9.22
Check	06/15/2023	12581	Frontier	Telephone Billing...		853 - Telephone	-19.99
Check	06/15/2023	12582	Plaisir Funeral Home	VOID: Over pay...	X	643B - Grave Ope...	0.00
Check	06/15/2023	12583	Grant Burgess Excavatin...	Grave opening a...		643B - Grave Ope...	-300.00
Check	06/20/2023	12584	DTE Energy	Electricity Billing ...		920 - Electricity	-167.40
Check	06/20/2023	12585	Election Source	Election Program...		740 - Operating S...	-38.54
Check	06/21/2023	debit	Election Source	300 AV Ballot En...		727 - Office Suppli...	-331.81
Check	06/21/2023	debit	Postmaster	3 rolls of stamps...		727 - Office Suppli...	-192.00
Check	06/22/2023	12586	Sanilac Co. Treasurer	Publication of 20...		900 - Printing & P...	-11.42
Check	06/27/2023	12587	GFL Environmental	Trash Removal ...		740 - Operating S...	-24.75
Check	06/27/2023	12588	Sanilac Co. Equalization ...	Printing and Proc...		740 Operating Su...	-1,001.64
Check	06/27/2023	12589	Rebekah McDonald	Deposit refund fo...		687 - Hall Refunds	-50.00
Check	06/29/2023	12590	Semco Energy	Gas Billing 40% ...		921 - Gas/Heat	-13.08
Check	06/29/2023	12591	Mitel	Telephone Billing...		853 - Telephone	-91.36
Check	06/29/2023	12592	Sanilac County Clerk	Election Supplies...		977 - Election Sup...	-83.00
Total no item							-2,415.63
<b>TOTAL</b>							<b>-2,415.63</b>

Speaker Township - General Fund  
Payroll Summary  
July 3, 2023

Employee Wages, Taxes and Adjustments	Baummeister, Shelly M	Cubitt, Dawn M	Kestelboot, Debra A	Maitland, William J	Murray, Brenda L	Sheldon, Tracy S	Sproul, Bonnie J	Wolf, Deborah	TOTAL
Gross Pay	1,245.80	1,083.34	570.00	666.67	1,470.00	1,083.34	500.00	225.00	6,844.15
Assessor Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Clerk Wages	0.00	1,083.34	0.00	0.00	0.00	0.00	0.00	0.00	1,245.80
Deputy Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Treasurer	0.00	0.00	570.00	0.00	0.00	0.00	0.00	0.00	1,083.34
Supervisor Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Treasurer Wages	0.00	0.00	0.00	666.67	0.00	0.00	0.00	225.00	225.00
Zoning Wages	0.00	0.00	0.00	0.00	0.00	1,083.34	0.00	0.00	666.67
Township Hall Wages	0.00	0.00	0.00	0.00	1,470.00	0.00	500.00	0.00	1,083.34
Total Gross Pay	1,245.80	1,083.34	570.00	666.67	1,470.00	1,083.34	500.00	225.00	6,844.15
Adjusted Gross Pay	1,245.80	1,083.34	570.00	666.67	1,470.00	1,083.34	500.00	225.00	6,844.15
Taxes Withheld									
Federal Withholding	-82.00	-107.00	0.00	0.00	0.00	-2.00	0.00	0.00	-191.00
Medicare Employee	-18.06	-15.70	-8.26	-9.67	-21.31	-15.71	-7.26	-3.27	-89.24
Social Security Employee	-77.24	-67.17	-35.34	-41.33	-91.14	-67.17	-31.00	-13.95	-424.34
MI - Withholding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MI - Cities Res Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MI - Cities Work Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-177.30	-189.87	-43.60	-51.00	-112.45	-84.88	-38.26	-17.22	-714.58
Net Pay	1,068.50	893.47	526.40	615.67	1,357.55	998.46	461.74	207.78	6,129.57
Employer Taxes and Contributions									
Medicare Company	18.07	15.70	8.26	9.67	21.31	15.71	7.25	3.26	99.23
Social Security Company	77.24	67.17	35.34	41.33	91.14	67.16	31.00	13.95	424.33
MI - Obligation Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	95.31	82.87	43.60	51.00	112.45	82.87	38.25	17.21	523.56

# Speaker Township Board Meeting

## Sign in Sheet

Date: 7/5/2023

Printed Name

Signature

Jan Priess

*Jan Priess*

Jeremie Riston

*Jeremie Riston*

Archelle Stevens

*Archelle Stevens*

Kella Hoffman

*Kella Hoffman*

Ben Skuff

*Ben Skuff*



Speaker Township Board Meeting

Sign in Sheet

Date: 7/5/2023

Printed Name

Signature

Marilyn Strickler

Marilyn Strickler

REX STRICKLER

Rex

Carolyn Fairman

Carolyn Fairman

MARK FAIRMAN

Mark Fairman

Gerald Patrick

Gerald Patrick

Eric ALEXANDER

Eric Alexander



