

Speaker Township Board Meeting Minutes

May 2, 2023

Meeting called to order **Maitland** @ 7:00 p.m., Five (5) Board members present.

Pledge of Allegiance said

Approval of Meeting Agenda:

Motion to approve May 2 2023 Meeting Agenda with amendments as presented made by Murray, second by Stanely. Motion carried.

Approval of April 4, 2023 Meeting Minutes: **Motion to approve April 4, 2023 Meeting Minutes made by Maitland, second by Murray. Motion carried.**

Approval of March 2023 Treasurer's report: **Sheldon**(Treasurer) advised no tax report included this month as nothing much has changed. Waiting for final settlement from the County.

Maitland(Supervisor) asked why the Reimbursement fund amount did not change since there was a payment made to Townley Engineering last month. Sheldon(Treasurer) advised that she did not the report for that account but there was a check approximately \$10,000.00 that should be deducted from the total on the current report. **Motion to approve March 2023 Treasurer's Report made by Stanley, second by Murray. Motion carried.**

Approval of March 2023 bills: **Motion to approve April 2023 bills (Township bills \$20,651.39 made by Maitland, second by Murray(Fire Dept. bills \$9,012.36) made Murray, second by Stanely, (Township payroll 5,044.15) made by Maitland, second by Sheldon) Motion carried.**

Fire Report: Trevor Stone(Fire Chief) :

There were six(6) runs in March consisting of mutual aid, medical runs, etc.

Gear inspection is coming up and expect there will be some loss requiring small purchase replacement.

In July there will be hose testing. Last year there was no loss and should be okay for this year.

Sanilac County Fire Association is requesting a change in protocol in mutual aid dispatches as departments are struggling with personnel. This change would require 2 fire departments to be dispatched automatically on structure fires. **Cubitt**(Clerk) advised that the change was authorized at the 911 Advisory Board and would begin in July upon receipt of mutual aid maps from the fire chiefs.

MABAS stands for Mutual Aid Box Alarm System is a statewide, non-discriminatory mutual aid response system for fire, EMS, and specialized incident operational teams. **Stone**(Fire Chief) & **Withey**(Assistant Fire Chief) explained that Sanilac County Fire Association is looking to join the system. Discussion held on benefits of joining. **Cubitt**(Clerk) asked if it was a good idea to join since Sanilac County fire departments are struggling with personnel. **Stone**(Fire Chief) advised he would never leave the township vulnerable and if the whole county does not join he would not be interested in joining either. **Cubitt**(Clerk) asked about insurance covering the fire trucks leaving the county and was advised it is not an issue but the township insurance company will be contacted to verify. **Maitland**(Supervisor)

advised this issue would be tabled until next meeting to get some answers to some of the questions on the MABAS system.

Withey(Assistant Fire Chief) received information about an Off Highway Safety Grant(EMS related). Possibility of \$35,000.00 with no match. If awarded, the funds would be used to purchase new JAWS. Preliminary information was sent in and at the end of May or the first of June the regular grant process will begin.

Withey(Assistant Fire Chief) filled out application to receive surplus equipment from the Department of Defense which would allow the ability to bypass the DNR and not just get their used equipment. Looking to procure a side by side vehicle. Kenockee Township was able to get the same via this system.

Planning Report: **Steinhoff**(Planning Commission) absent. **Dambacher**(Vice Chair of Planning Commisison) gave report. A meeting has been scheduled for 06/13/2023 to review the Solar Ordinance. An advisory committee was set up at the April 11, 2023 planning meeting. A committee of 3 to 5 members was approved and 4 people have been selected. The Advisory Committee on the Wind project did an exceptional job on their presentation.

Initial review of the Special Land Use permit conducted and submitted to Liberty for their review. The Public Hearing possibly held next month.

The Planning Commission By-Laws refers to a 5 member board and needs to be amended to the 7 member board as approved. This discussion will be held at the next planning meeting.

Zoning Report: **Sproul**(Zoning Administrator)(SEE ATTACHED) read her attached report. Advised not much happened in the month of April.

Old Business:

Review Bids for Electrical Work on Township Sign:

Maitland(Supervisor) read two (2) bids for the electrical work on the new township sign. Two bids received:

Special Touch Lawn Care \$2,800.00(Trench, run wire, tie in panel and plug at sign)

Old's Electric, LLC \$2,730.00 (Remove existing panel, replace with new 200 amp panel. Install trench and 20 amp circuit to sign)

Maitland(Supervisor) advised that Old's Electric bid included replacing the old electric panel which is severely outdated. Motion to award Township Sign Electrical work to Old's Electric, LLC in the amount of \$2, 730.00 made by Maitland, second by Stanley. Motion carried.

New Business:

Approval to Pay Taylor Butterfield, P.C. bill:

Maitland(Supervisor) asked for a motion to pay the Taylor Butterfield, P.C. bill in the amount of \$3,912.00. **Motion to Approve payment of the Taylor Butterfield, P.C. bill in the amount of \$3,912.00 made by Murray, second by Sheldon. Motion carried.**

Approval to Pay Townley Engineering, LLC bill:

Maitland(Supervisor) presented the Townley Engineering, LLC bill in the amount of \$2,415.00 for the review of the special land use permit. **Motion to Approve payment of the Townley Engineering, LLC bill in the amount of \$2,415.00 made by Maitland, second by Sheldon. Motion carried.**

Approval to Pay BS&A Software Annual Contract:

Maitland(Supervisor) presented the annual contract bill for the BSA& software for assessing/tax system. **Maitland**(Supervisor) asked if this was the system used for tax preparation. Sheldon(Treasurer) advised that it was used by the county as well for both assessing and tax preparation. **Motion to Approve payment of the BS&A Software Annual Contract in the amount of \$1,362.00 made by Murray, second by Stanley. Motion carried.**

Approval of Township Agreement for Improvements on Local Roads:

Maitland(Supervisor) presented the Township Agreement for Improvements on Local Roads sent by the Sanilac County Road Commission and upon reading the location, it was discovered that the information was incorrect. **Cubitt**(Clerk) advised the Road Commission would be contacted to change the location on the agreement. **Motion to approve the Township Agreement for Improvements on Fremont Rd 1,100' west of the M-19 & Burns Line Rd Local Roads in the amount of \$3,648.32 once amended by the Sanilac County Road Commission made by Maitland, second by Murray. Motion carried.**

Appointment to fill vacancy on the Speaker Township Planning Commission:

Maitland(Supervisor) stated that he wanted to recommend Eric Alexander to fill the vacancy on the Planning Commission made by the resignation of Debra Kesteloot. **Motion made to Appoint Eric Alexander to the Speaker Township Planning Commission to fill the vacancy made by Murray, second by Stanley. Roll Call Vote: AYES: Sheldon, Stanley, Maitland, Cubitt & Murray. NAYS: 0 Motion carried.**

Public Comment:

Maitland(Supervisor) stated the Township would hear public comment and asked for public to come to the podium and no longer than 5 minutes.

Mark Fairman(Public) presented a map to the Township Board members representing his property and Zone Trespassing. There would be little property left to build on once the wind turbines were in place.

Gerald Pathic(Public) asked if the safety data sheets had been received and stated there was discussion at the planning meeting that the data sheets were never requested. **Maitland**(Supervisor) advised they were requested and was advised they were sent but he did not receive anything via his email account. Discussion on how this information will be discussed at the Public Hearing. Requesting no Zone Trespassing as well. township.

Carolyn Fairman(Public) asked who makes the decision on recommendations to committees. Maitland(Supervisor) stated he has the ultimate say and makes the decision. Thoughts are that the process needs to involve posting of the position, interviews, etc. as there is much interest by residents.

Much discussion and questions were addressed to **Ken Dambacher**(Planning Commission) in regards to the review of the Special Land Use permit submitted by Liberty Power. The initial review conducted by the Planning Commission, engineer, and attorney is now in the hands of Liberty Power for review. Waiting for their response then a meeting will be set to discuss issues and to come to a resolution. The Public Hearing is where the public can address their concerns on data sheets, set backs, etc.

Mary Angebrant(Public) requesting assurance that her property will be 100% usable and not limited by Liberty Power. Discussion on setbacks and safety zones,etc. Reiterated that these discussions need to happen at the Planning Commission level.

Motion to Adjourn meeting @ 8:04 p.m. made by Sheldon, second by Murray. Motion carried.

Dawn M. Cubitt

Speaker Township Clerk

Tuesday, May 2, 2023

Checking

	Feb		March				March	
	Reconciled Balance	Checks / Debits	Deposits	Service Charges	Interest	Projected Balance	Interest Rate	
Tri-County Bank								
Fire Truck Fund 0435	\$69,730.18		\$1,000.00		\$58.05	\$70,788.23	1.01%	
Operating Fund 0242	\$94,684.19	\$9,012.36			\$74.98	\$85,746.81	1.01%	
Liberty Exp. Reimb. 3293	\$70,059.48				\$50.02	\$70,109.50	1.00%	
ARPA Funds 5040	\$130,527.19				\$107.32	\$130,634.51	1.00%	
Choice One Bank								
General Fund 0128	\$282,289.64	\$21,831.45	\$2,561.05		\$222.20	\$263,241.44	1.00%	
Social Security 9110	\$1,041.60	\$1,123.86	\$1,123.86		\$0.00	\$1,041.60	0.01%	
Tax Fund 7556	\$793.87		\$121.09		\$0.50	\$915.46	0.50%	
Petty Cash								
Change for Taxpayers	\$300.00					\$300.00		

CD's

	March Balance	Date of Interest Pd 4x/yr	Interest	YTD Int	Interest Rate	Maturity Date
Tri-County Bank						
CD3844	\$51,316.99	2/14/2023	\$19.39	\$19.39	0.15%	2/14/2024
CD3852	\$51,316.99	2/14/2023	\$19.39	\$19.39	0.15%	2/14/2024
CD4166	\$51,292.28	4/14/2023	\$18.96	\$38.34	0.15%	4/15/2024

Speaker Township - General Fund Transaction Detail by Account April 5 through May 2, 2023

No item	Type	Date	Num	Name	Memo	CIR	Split	Amount
Check		04/06/2023	12516	Preferred Heating & Coo...	New Furnace an...		966 - Township B...	-8,157.04
Check		04/06/2023	12517	Mclvor Lawn Care	Salting March 50...		818 - Lawn Care	-32.50
Check		04/06/2023	12518	DTE Energy	Street Lights Acc...		920 - Electricity	-150.14
Check		04/11/2023	12519	Cutler Janitorial Supply L...	hand towels for b...		740 - Operating S...	-94.00
Check		04/11/2023	12520	Frontier	Acct#810387-05...		853 - Telephone	-19.99
Check		04/11/2023	12521	Frontier	Acct# 810-387-9...		853 - Telephone	-19.99
Check		04/11/2023	12522	View Newspaper Group	Invoice#335914 ...		-SPLIT-	-299.20
Check		04/07/2023	debit	Intuit QB Payroll Annual ...	Intuit QB Monthly...		740 - Operating S...	-84.80
Check		04/11/2023	12523	Burnham & Flower Insur...	Twp Share of Mi...		910 - Insurance	-9,067.80
Check		04/13/2023	12524	Danielle Choate	Deposit Refund f...		687 - Hall Refunds	-50.00
Check		04/13/2023	12525	Old Electric LLC	Annual Maintena...		775 - Repair & Ma...	-300.00
Check		04/18/2023	12526	Wilma Gleason	Refund for Hall R...		668.1 Hall Refunds	-50.00
Check		04/18/2023	12527	Stephanie Rozumney	Refund for Hall R...		668.1 Hall Refunds	-50.00
Check		04/20/2023	12528	DTE Energy	March Billing Ele...		920 - Electricity	-183.79
Check		04/25/2023	12529	Quadrant	Postage Machin...		740 - Operating S...	-215.01
Check		04/25/2023	12530	Sam Mousseau	Deposit Refund f...		687 - Hall Refunds	-50.00
Check		04/25/2023	12531	Sanilac County Clerk	QVF Printing Jan...		900 - Printing & P...	-7.83
Check		04/27/2023	12532	Semco Energy	Gas Billing 40% ...		921 - Gas/Heat	-139.10
Check		04/27/2023	12533	GFL Environmental	Trash removal 5...		740 - Operating S...	-24.75
Check		04/27/2023	12534	Grant Burgess Excavatin...	Grave Opening ...		740 - Operating S...	-600.00
Check		04/27/2023	12535	Dawn Cubitt	Reimbursement f...		727 - Office Suppl...	-11.65
Check		04/27/2023	12536	Danielle Choate	Deposit Refund f...		687 - Hall Refunds	-50.00
Check		05/02/2023	12545	Speaker Township	SSI May Payroll t...		CSB - Social Secu...	-993.74
Check		05/02/2023	12546	Speaker Township	SSI Payroll Taxe...		CSB - Social Secu...	-0.06
Total no item								-20,651.39
TOTAL								-20,651.39

Sam Mousseau

Dawn Cubitt

Danielle Choate

Speaker Township

Speaker Township - General Fund
Payroll Summary

May 2, 2023

	Baummeister, Shelly M	Cubitt, Dawn M	Keesteloot, Debra A	Martland, William J	Sheldon, Tracy S	Sproui, Bonnie J	Wolf, Deborah	TOTAL
Employee Wages, Taxes and Adjustments								
Gross Pay	1,245.80	0.00	0.00	0.00	0.00	0.00	0.00	1,245.80
Assessor Wages	0.00	1,083.34	0.00	0.00	0.00	0.00	0.00	1,083.34
Clerk Wages	0.00	0.00	375.00	0.00	0.00	0.00	0.00	375.00
Deputy Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Treasurer	0.00	0.00	0.00	666.67	0.00	0.00	0.00	666.67
Supervisor Wages	0.00	0.00	0.00	0.00	1,083.34	0.00	0.00	1,083.34
Treasurer Wages	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
Zoning Wages	0.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00
Total Gross Pay	1,245.80	1,083.34	375.00	666.67	1,083.34	500.00	90.00	5,044.15
Adjusted Gross Pay	1,245.80	1,083.34	375.00	666.67	1,083.34	500.00	90.00	5,044.15
Taxes Withheld								
Federal Withholding	-82.00	-115.00	0.00	-23.00	-2.00	0.00	0.00	-222.00
Medicare Employee	-18.07	-15.71	-5.43	-9.66	-15.71	-7.25	-1.31	-73.14
Social Security Employee	-77.24	-67.16	-23.25	-41.33	-67.17	-31.00	-5.58	-312.73
MI - Withholding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MI - Cities Res Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MI - Cities Work Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-177.31	-197.87	-28.68	-73.99	-84.88	-38.25	-6.89	-607.87
Net Pay	1,068.49	885.47	346.32	592.68	998.46	461.75	83.11	4,436.28
Employer Taxes and Contributions								
Medicare Company	18.07	15.71	5.43	9.66	15.71	7.25	1.31	73.14
Social Security Company	77.24	67.16	23.25	41.33	67.17	31.00	5.58	312.73
MI - Obligation Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	95.31	82.87	28.68	50.99	82.88	38.25	6.89	385.87

Speaker Township - Fire Fund
Transaction Detail by Account
 April 5 through May 2, 2023

Type	Date	Num	Name	Memo	Cir	Split	Amount
0242 Fire Operating							
Check	04/06/2023	2955	McIvor Lawn Care	March Salting 50...		818A - Lawn Care...	-32.50
Check	04/06/2023	2956	ESO Solutions, Inc.	ER-NFIRS Only ...		740 - Operating S...	-850.00
Check	04/06/2023	2957	Midcom Radio Communi...	Battery Invoice#...		775 - Repairs & M...	-57.50
Check	04/11/2023	2958	Frontier	Acc#989-479-07...		853 - Telephone	-19.99
Check	04/11/2023	2959	BP	March Fuel purc...		741 - Oil & Gas	-305.67
Check	04/11/2023	2960	Burnham & Flower Insur...	Fire Dept Share ...		910 - Insurance	-6,045.20
Check	04/13/2023	2961	Olds Electric LLC	Annual Maintena...		775 - Repairs & M...	-300.00
Check	04/18/2023	2962	Municipal Emergency Se...	Brush Broom 5ft ...		740 - Operating S...	-537.48
Check	04/20/2023	2963	DTE Energy	March Billing Ele...		920 - Electricity	-125.33
Check	04/25/2023	2964	Frontier	March Billing Acc...		853 - Telephone	-69.99
Check	04/25/2023	2965	Frontier	March Billing Acc...		853 - Telephone	-54.99
Check	04/27/2023	2966	GFL Environment	Trash Removal 5...		740 - Operating S...	-24.75
Check	04/27/2023	2967	Semco Energy	Gas Billing 60% ...		921 - Gas/Heat	-208.66
Check	04/27/2023	2968	Midcom Radio Communi...	MV Belt Clip Inv...		775 - Repairs & M...	-30.50
Check	04/27/2023	2969	Stone, Trevor	Reimbursement to...		Equipment Purcha...	-349.80
Total 0242 Fire Operating							-9,012.36
TOTAL							-9,012.36

ZONING REPORT

May 2, 2023

4/14/23 Approved LUP for Dave Schoppert for house & garage on Brockway Rd.

Approved LUP for Scott Sweeney for pole barn on Jordan Rd.

4/24/23 Rec'd complaint on blight on Arendt Rd. Letter sent to property owner.

5/1/23 Arendt Rd. property owner rec'd letter; will comply by removing junk vehicles.

Bonnie Sproul

Zoning Administrator

Meeting Attendance Sign-in Sheet

Speaker Township

Meeting Purpose: Board Meeting May

Date: 5/2/23

Start Time: _____

End Time: _____

Name (Signature)

Name (Print)

1 Russ Bular

Russ Bular

2 Mary Bular

Mary Bular

3 Kella Hoffman

Kella Hoffman

4 Monique Hoffman

Monique Hoffman

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Meeting Attendance Sign-in Sheet

Speaker Township

Meeting Purpose: Board Meeting May

Date: 5/2/23 Start Time: _____

End Time: _____

	Name (Signature)	Name (Print)	
1	<u>Gerald Pethic</u>	<u>Gerald Pethic</u>	
2	<u>Barbara Falk</u>	<u>BARBARA FALK</u>	
3	<u>Paul Falk</u>	<u>PAUL FALK</u>	
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Meeting Attendance Sign-in Sheet

Speaker Township

Meeting Purpose: Board Meeting May

Date: 5/2/23 Start Time: _____

End Time: _____

	Name (Signature)	Name (Print)	
1	<u>Carolyn Patrick</u>	<u>CAROLYN PATRICK</u>	_____
2	<u>Bobby Hicks</u>	<u>Bobby Hicks</u>	_____
3	<u>Dave Hicks</u>	<u>DAVE HICKS</u>	_____
4	<u>Greg Cheeler</u>	<u>Greg Cheeler</u>	_____
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Meeting Attendance Sign-in Sheet

Speaker Township

Meeting Purpose: Board Meeting May

Date: 5/2/23 Start Time: _____

End Time: _____

Name (Signature)

Name (Print)

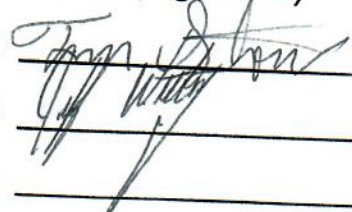
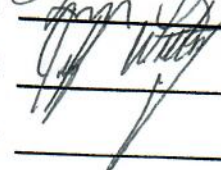
	Name (Signature)	Name (Print)	
1	<u>Fred Murray</u>	<u>FRED MURRAY</u>	<u>5-2-23</u>
2	<u>Janice Priess</u>	<u>Janice Priess</u>	<u>5-2-23</u>
3	<u>Bill Carlsson</u>	<u>Bill Carlsson</u>	<u>5-2-23</u>
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Meeting Attendance Sign-in Sheet

Speaker Township

Meeting Purpose: Board Meeting May
Date: 5/2/23 Start Time: _____

End Time: _____

	Name (Signature)	Name (Print)	
1		Treasurer Stone	
2		Jeff Withey	
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