

Speaker Township Board Meeting Minutes

August 3, 2022

Meeting called to order **Maitland** @ 7:00 p.m., Five (5) Board members present.

Pledge of Allegiance said

Approval of Meeting Agenda: Meeting Agenda amended to add 1. B: Limestone under New Business.
Motion to approve August 3, 2022 Meeting Agenda with amendment made by Murray, second by Stanley. Motion carried.

Approval of July 5, 2022 Meeting Minutes: **Motion to approve July 5, 2022 Meeting Minutes made by Murray, second by Stanley. Motion carried.**

Approval of July 2022 Treasurer's report: **Sheldon**(Treasurer) advised not many changes since last report. The second distribution of ARPA funds were received last month. Collection of Summer taxes has begun. **Motion to approve July 2022 Treasurer's Report made by Murray, second by Maitland. Motion carried.**

Approval of July 2022 bills:

Motion to approve July 2022 bills (Township bills \$28,105.30) made by Murray, second by Maitlan(Fire Dept. bills \$1,601.13) made Stanley, second by Sheldon, (Township payroll \$4,836.25) made by Murray, second by Maitland & (Election Payroll \$2, 257.00). Motion carried.

Maitland(Supervisor) asked **Cubitt**(Clerk) to speak about the August 2, 2022 Primary Election. **Cubitt**(Clerk) stated that the election went very well and all the election inspectors did a tremendous job. There were 315 voters that came to the polls, which is 31% of Speaker Township registered voters.

Public Comment: (Present: Ben Steinhoff , Bonne Sproul, David Sproul, Brian Mahaffy, Lauren Mott, Jody Pikura, Andrew, Michael Schuster, Jan Priess & Felix Arizola)

N/A

Fire Report: Stone(Fire Chief)

There were a total of three (3) runs in July .

The department conducted its annual hose testing and he was very happy to report that we had zero failed sections of hose this year!

Firefighter Jeff Withey has been promoted to Assistant Fire Chief and **Tom Murray** has been moved to the Battalion Chief position to lessen his load and Jeff Withey will be able to give Stone(Fire Chief) additional support with administrative duties. Jeff has been a great asset to the department and will excel in this new position.

MFR Update:

During the licensing process, it became apparent that the department needs a few more licensed first responders to fulfill the requirements for a state license. The two new firemen recently completed fire

school and can now possibly take the MRF training. **Barb Withey**, who resides in Peck is interested in being an MRF for Speaker Township. Discussion ensued by Maitland(Supervisor) on possibly getting personnel from other Fire Departments that wish to be MFR's to respond with Speaker Fire Department on medical calls. Stone(Fire Chief) advised that was all very possible and he will explore all avenues to be sure full compliance with the State requirements.

There have been no updates on grants at this time. **Jeff Withey** is applying for a Leary Foundation Grant for Turn-out gear and possibly some other equipment. The funding range is up to \$20,000.00.

Cubitt(Clerk) advised the Speaker Township residents supported the renewal of Fire Millage and asked **Stone**(Fire) if he wished to speak about it. **Stone**(Fire Chief) stated he hadn't heard the renewal had passed, but was very appreciate to the Speaker Township residents for their support.

Planning Report:

Steinhoff(Planning Commission) advised the Public Hearing on the Commercial/Industrial zone additions will be held on August 16, 2022 @ 7:00 p.m. **Steinhoff**(Planning Commission) stated that Kesteloot(Planning Secretary) sent out letters to all residents within the required limit for notification. Discussion held on how many Board members, etc. have been contacted from the letter recipients with questions and there could be quite a few people in attendance for the meeting.

Steinhoff(Planning Commission) stated there is a situation in Yale where a commercial building is going into an Ag/Residential area and the council is using the Master Plan for guidance. **Steinhoff**(Planning Commission) wanted to mention that could be a way to handle situations in the future.

Discussion held again on the speaker/podium for meetings in order to hear the public. **Steinhoff**(Planning Commission) suggested that Supervisor Maitland contact Dr. Dambacher for his thoughts/ideas on this subject. Sam's Club apparently has a system that would possible meet the Township's needs.

Steinhoff(Planning Commission) asked **Sproul**(Zoning Administrator) if she had found anything in the ordinance book about the number of dogs a resident could own. **Sproul**(Zoning Administrator) said there is no ordinance limiting the number of dogs.

Zoning Report: Sproul(Zoning Administrator) SEE ATTACHED REPORT

Sproul(Zoning Administrator) advised it was a busy month and reviewed report. Questioned about issuing a permit to allow a resident to build a building when delinquent on property taxes.

Sheldon(Treasurer) stated the delinquent tax issue after 3 years would cause foreclosure by the county treasurer and a new building would add to the value for selling the property. Township has no recourse in this matter.

Old Business:

Cemetery Driveway:

Maitland(Supervisor) advised that he had stopped and spoke with the resident that had put stakes up along the cemetery driveway. The stakes were put there to prohibit people from driving on the grass. The resident removed the stakes and was advised about the repairs to be done on the driveway and was agreeable to the plan. **Maitland(Supervisor)** will contact **Grant Burgess(Excavator)** to have him get started on the project.

New Business:

Approve Payment of Road Commission Brine Application (\$16, 480.00):

Motion to Approve Payment to the Sanilac County Road Commission for Brine Application in the amount of \$16, 480.00 made by Murray, second by Stanley. Motion carried.

Additional Brine Application:

Maitland(Supervisor) advised that there have been numerous calls to the various Board members about additional brine application. Discussion held on how the lack of rain impacted this year's brining of the roads and the areas of concern have been checked and seem to be okay now. **Maitland(Supervisor)** asked if the Board wished to approve a single pass application now or should this be considered later if there are issues. Discussion held and it was decided to table this matter until next month's meeting and the situation would be monitored.

Limestone Application:

Murray(Trustee) stated that the Road Commission contacted him about putting 500 tons of Limestone on Fisher Road. There are apparent bad spots on this road and is the responsibility of Speaker Township. **Murray(Trustee)** would like to see a test patch in a ½ mile stretch. **Stanley(Trustee)** stated he and **Murray(Trustee)** have been in contact with the Road Commission and a quote was supposed to have been emailed but nothing has been received. **Murray(Trustee)** believes an additional 500 ton should be used. He was given a verbal quote of \$22.43 a ton for the Limestone. **Maitland(Supervisor)** stated that Limestone is cheaper than gravel now. Discussion held on how this was agreeable to the Board, however could not be approved until actual costs were received.

Approval of Taylor Butterfield, P.C. Monthly Bill (\$1,260.00):

Maitland(Supervisor) reviewed bill and advised charges were for the month of June. **Motion to Approve Payment to Taylor Butterfield, P.C. in the amount of \$1,260.00 made by Maitland, second by Sheldon. Motion carried.**

Township Audit Review:

Maitland(Supervisor) asked **Cubitt(Clerk)** to give an overview of the township audit report. **Cubitt** advised that the township audit went very well and audit packets were issued to all the Board members and there are copies in the lobby for residents as well. There were no significant issues found and the normal budget adjustments were conducted. There was one recommendation of more segregation of duties, which has been a recommendation in the past, but because Speaker Township has a small board

the segregation of duties is the best it can be at this point. **Sheldon**(Treasurer) stated that she found a mistake in the audit booklet where the CPAs refer to the drains in St. Clair County. She made contact to advise King & King of the same and to get it corrected.

2023-2024 Audit Contract(King & King CPA):

Maitland(Supervisor) presented the contract from King & King CPAs for the 2023-2024 Audit with a cost of \$3, 200.00. **Maitland**(Supervisor) asked if the total has increased by much. **Cubitt**(Clerk) advised it was a \$150.00 increase from this year's audit price. King & King CPAs have always done a good job and requested motion to approve the contract. **Motion to Approve the King& King CPAs LLC Contract for the 2023-2024 Audit Year made by Murray, second by Stanley. Motion carried.**

Motion to Adjourn meeting @ 7:45 p.m. made by Sheldon, second by Murray. Motion carried.

Dawn M. Cubitt

Speaker Township Clerk

Speaker Township
July 2021 - March 2022
Property Taxes Collected

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total Taxes	To Be Collected	
Collected - Summer	\$92,860.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,860.56	Summer Taxes	Winter Taxes
Collected - Winter						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$451,786.19	Total Taxes
**Interest	\$92,860.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$451,786.19	\$0.00

	Collected from County	Delinquent	Due To
Sanilac County State (QFP)	\$92,860.56	\$92,860.56	\$444,666.40
Wm. H. Atkin Lib	\$186.39	\$186.39	\$186.39
Sanilac ISD	\$0.00	\$0.00	\$0.00
St. Clair RESA	\$0.00	\$0.00	\$0.00
SC4	\$0.00	\$0.00	\$0.00
Brown City Schools	\$0.00	\$0.00	\$0.00
Croswell Schools	\$0.00	\$0.00	\$0.00
Peck Schools	\$0.00	\$0.00	\$0.00
Yale Schools	\$0.00	\$0.00	\$0.00
Due to Gen Fund	\$0.00	\$0.00	\$0.00
Admin Sum	\$954.04	\$954.04	\$4,468.40
SET COLLECTION	\$2,465.00	\$2,465.00	\$2,465.00
Admin Win	\$0.00	\$0.00	\$0.00
Roads	\$0.00	\$0.00	\$0.00
Due to Fire Fund	\$0.00	\$0.00	\$0.00
Total Collected	\$96,465.99	\$96,465.99	\$449,321.19

**Int paid to County

Report is updated when payments are made after the 15th and last day of each month.

Wednesday, August 03, 2022

Checking

	June				July			Interest Rate
	Reconciled Balance	Checks / Debits	Deposits	Service Charges	Interest	Projected Balance		
Tri-County Bank								
Fire Truck Fund 0435	\$65,518.81		\$1,500.00		\$11.29	\$67,030.10	0.20%	
Operating Fund 0242	\$55,216.58	\$1,601.13	\$850.00		\$9.53	\$54,474.98	0.20%	
Millage Fund 3293	\$21,953.42				\$3.73	\$21,957.15	0.20%	
ARPA Funds 5040	\$130,145.82				\$22.11	\$130,167.93	0.20%	
Choice One Bank								
General Fund 0128	\$268,832.28	\$27,962.00	\$22,723.60		\$2.30	\$263,596.18	0.01%	
Social Security 9110	\$1,041.53	\$1,173.30	\$1,173.30			\$1,041.53	0.01%	
Tax Fund 7556	\$700.00	\$52,069.96	\$88,719.41		\$0.41	\$37,349.86	0.01%	
Petty Cash								
Change for Taxpayers	\$300.00					\$300.00		

CD's

	July		Date of Interest		Interest	YTD Int	Interest Rate	Maturity Date
	Balance		Pd 4x/yr					
Tri-County Bank								
CD3844	\$51,258.83		5/13/2022		\$18.74	\$38.11	0.15%	2/14/2024
CD3852	\$51,258.83		5/13/2022		\$18.74	\$38.11	0.15%	2/14/2024
CD4166	\$51,234.57		7/15/2022		\$19.15	\$57.44	0.15%	4/15/2023

Speaker Township Zoning Report

August 3, 2022

7/5/22 Received complaint on 100 E. Galbraith Line Rd re: blight. Letter sent to property owner. Situation has been resolved as of 8/3/22.

7/12/22 Rec'd call regarding pool questions.

Approved LUP for Rob G. on Townline Rd. for pole barn.

7/14/22 Rec'd complaint on blight at 429 E. Fremont. Letter sent

7/20/22 emailed affidavit to Aaron McClelland; wants more amperage at property.

7/20/22 Approved LUP for Andrew Schuster for livestock building.

7/27/22 Approved LUP for Latina Stade for pole barn.

7/29/22 Anthony Giesey questions regarding land split and Qualified Agriculture property.

8/3/22 Nathan Palmer had questions if livestock is allowed in the township.

Bonnie Sproul, ZA

8:45 AM

08/02/22

Accrual Basis

Speaker Township - Fire Fund
Expenses by Vendor Summary
July 6 through August 2, 2022

	Jul 6 - Aug 2, 22
BP	309.01
Clear Ideas	137.35
DTE Energy	70.72
Evolve Surface Strategies USA	-1,500.00
Frontier	144.97
GFL Environment	20.00
Mclvor Lawn Care	145.00
Mitel	23.46
Municipal Emergency Services	590.26
Semco Energy (Melvin Hall)	36.36
View Newspaper Group	124.00
TOTAL	<u>101.13</u>

\$ 1601.13

David M. Cusitt
Jon Murray
William J. Thallner
Chad Stone
Max Sheln

Speaker Township - General Fund
Expenses by Vendor Summary
July 6 through August 2, 2022

	Jul 6 - Aug 2, 22
Clear Ideas	172.54
DTE Energy	202.71
Frontier	39.98
GFL Environmental	20.00
Grant Burgess Excavating, LLC	600.00
King & King CPAs LLC	3,050.00
Latina Stade	-60.00
Leslie Hilgendorf	42.00
Life Of Faith	-1,300.00
Lindsay Ernest	50.00
Mclvor Lawn Care	145.00
Mitel	95.21
Quickbooks	14.84
Robert Gaffken	-60.00
Sanilac Co. Road Commission	20,407.44
Sanilac County Clerk	9.45
Semco Energy	33.31
Spectrum Printers INC.	180.00
Uline	162.82
VC3 Inc.	2,880.00
TOTAL	26,685.30

28,105.30

7:57 AM

08/02/22

Speaker Township - General Fund
Payroll Summary
 August 2, 2022

	Baumeister, Shelly M			Cubitt, Dawn M		
	Hours	Rate	Aug 2, 22	Hours	Rate	Aug 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages	1		1,244.58			0.00
Clerk Wages			0.00	1		900.00
Deputy Clerk			0.00			0.00
Deputy Treasurer			0.00			0.00
Supervisor Wages			0.00			0.00
Treasurer Wages			0.00			0.00
Board of Review Wages			0.00			0.00
Total Gross Pay	1		1,244.58	1		900.00
Adjusted Gross Pay	1		1,244.58	1		900.00
Taxes Withheld						
Federal Withholding			-89.00			-104.00
Medicare Employee			-18.05			-13.05
Social Security Employee			-77.16			-55.80
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			-184.21			-172.85
Net Pay	1		1,060.37	1		727.15
Employer Taxes and Contributions						
Medicare Company			18.05			13.05
Social Security Company			77.16			55.80
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			95.21			68.85

7:57 AM

08/02/22

Speaker Township - General Fund
Payroll Summary
August 2, 2022

	Davies, Bernie R			Kesteloot, Debra A		
	Hours	Rate	Aug 2, 22	Hours	Rate	Aug 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages			0.00			0.00
Clerk Wages			0.00			0.00
Deputy Clerk			0.00	1		450.00
Deputy Treasurer			0.00			0.00
Supervisor Wages			0.00			0.00
Treasurer Wages			0.00			0.00
Board of Review Wages	1	7.50	7.50			0.00
Total Gross Pay	1		7.50	1		450.00
Adjusted Gross Pay	1		7.50	1		450.00
Taxes Withheld						
Federal Withholding			0.00			-28.00
Medicare Employee			-0.11			-6.52
Social Security Employee			-0.47			-27.90
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			-0.58			-62.42
Net Pay	1		6.92	1		387.58
Employer Taxes and Contributions						
Medicare Company			0.11			6.52
Social Security Company			0.47			27.90
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			0.58			34.42

7:57 AM

08/02/22

Speaker Township - General Fund
Payroll Summary
August 2, 2022

	Maitland, William J			Seckel, Kenneth		
	Hours	Rate	Aug 2, 22	Hours	Rate	Aug 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages			0.00			0.00
Clerk Wages			0.00			0.00
Deputy Clerk			0.00			0.00
Deputy Treasurer			0.00			0.00
Supervisor Wages	1		416.67			0.00
Treasurer Wages			0.00			0.00
Board of Review Wages			0.00	1	7.50	7.50
Total Gross Pay	<u>1</u>		<u>416.67</u>	<u>1</u>		<u>7.50</u>
Adjusted Gross Pay	1		416.67	1		7.50
Taxes Withheld						
Federal Withholding			-25.00			0.00
Medicare Employee			-6.04			-0.11
Social Security Employee			-25.83			-0.47
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			<u>-56.87</u>			<u>-0.58</u>
Net Pay	<u>1</u>		<u>359.80</u>	<u>1</u>		<u>6.92</u>
Employer Taxes and Contributions						
Medicare Company			6.04			0.11
Social Security Company			25.83			0.47
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			<u>31.87</u>			<u>0.58</u>

7:57 AM

08/02/22

Speaker Township - General Fund
Payroll Summary
August 2, 2022

	Sheldon, Tracy S			Steinhoff, Ben H		
	Hours	Rate	Aug 2, 22	Hours	Rate	Aug 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages			0.00			0.00
Clerk Wages			0.00			0.00
Deputy Clerk			0.00			0.00
Deputy Treasurer			0.00			0.00
Supervisor Wages			0.00			0.00
Treasurer Wages	1		987.50			0.00
Board of Review Wages			0.00	1	7.50	7.50
Total Gross Pay	1		987.50	1		7.50
Adjusted Gross Pay	1		987.50	1		7.50
Taxes Withheld						
Federal Withholding			0.00			0.00
Medicare Employee			-14.32			-0.11
Social Security Employee			-61.22			-0.47
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			-75.54			-0.58
Net Pay	1		911.96	1		6.92
Employer Taxes and Contributions						
Medicare Company			14.32			0.11
Social Security Company			61.22			0.47
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			75.54			0.58

7:57 AM

08/02/22

Speaker Township - General Fund
Payroll Summary
August 2, 2022

	Wolf, Deborah			TOTAL		
	Hours	Rate	Aug 2, 22	Hours	Rate	Aug 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages			0.00	1.00		1,244.58
Clerk Wages			0.00	1.00		900.00
Deputy Clerk			0.00	1.00		450.00
Deputy Treasurer	1		315.00	1.00		315.00
Supervisor Wages			0.00	1.00		416.67
Treasurer Wages			0.00	1.00		987.50
Board of Review Wages			0.00	3.00		22.50
Total Gross Pay	1		315.00	9.00		4,336.25
Adjusted Gross Pay	1		315.00	9.00		4,336.25
Taxes Withheld						
Federal Withholding			0.00			-246.00
Medicare Employee			-4.57			-62.88
Social Security Employee			-19.53			-268.85
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			-24.10			-577.73
Net Pay	1		290.90	9.00		3,758.52
Employer Taxes and Contributions						
Medicare Company			4.57			62.88
Social Security Company			19.53			268.85
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			24.10			331.73

[illegible]

Inspector Name	Training Hrs.	Election Hours recorded	Total Hours Recorded	Total Wages
Debra Kesteloot (Chairperson)			0	\$ -
Tracy Sheldon			0	\$ -
Denise Schreel			0	\$ -
Janet Whiting			0	\$ -
Nicole Abney			0	\$ -

Speaker Township Zoning Report

August 3, 2022

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Bonnie Sproul, ZA

Speaker Township Meeting Sign in Sheet

Date: 8/3/2022

Printed Name

BRIAN MAHAFFY LIBERTY. POWER

Lauren Mott

Bonnie Sprong

David Sprong

Brenda Muckeef

Jan Ringo

Jody Pikura

Tim Stone

Howard Steinhoff

Andrew + Michael Schuster

Felix Arizola