

Speaker Township Board Meeting Minutes

July 5, 2022

Meeting called to order **Maitland** @ 7:00 p.m., Four (4) Board members present. **Sheldon**(Treasurer) absent.

Pledge of Allegiance said

Approval of June 5, 2022 meeting agenda: **Motion to approve June 5, 2022 Meeting Agenda made by Murray, second by Stanley. Motion carried.**

Approval of June 2022 Treasurer's report: **Sheldon**(Treasurer) absent. Cubitt asked to point out that the 2nd disbursement of ARPA funds was received in the amount of \$65,059.88 and is reflected in the Treasurer's report. **Motion to approve June 2022 Treasurer's Report made by Stanley, second by Maitland. Motion carried.**

Approval of June 2022 bills:

Motion to approve June 2022 bills (Township bills \$17,395.95) made by Maitland, second by Murray(Fire Dept. bills \$5,366.67) made Stanley, second by Murray & (Township payroll \$6,126.25) made by Murray, second by Stanley. Motion carried.

Public Comment: (Present: Ben Steinhoff , Gerald Pathic, Caroline Pathic , Brenda Murray, Ben Steinhoff , Tammy Kedziorek, Dan Kedziorek & Jan Priess)

Tammy Kedziorek, & Dan Kedziorek(Public) potential buyers of the Lone Oak Orchard introduced themselves to the Board. They have plans to get a liquor license in order to be able to hold events such as weddings, etc. at the orchard. They have signed a letter of intent and have 60 days to work on the liquor license issue. They will be coming to the August Planning Commission meeting to get some direction.

Carolyn/Gerald Pathic(Public) asked if the township was going to amend the commercial ordinance to fix their issue. They were advised a Public Hearing is scheduled for August 16, 2022 @ 7:00p.m. where it will be discussed adding AG/Residential to both the Commercial District and the Industrial District.

Planning Report:

Steinhoff(Planning Commission) advised a Special meeting was held on June 28, 2022 to discuss the Willow Tree Golf Course sign stating that camping was available starting July 1, 2022. The Planning Commission agreed to approve the campsites at golf course after certain conditions were met and the owners had not met the conditions. **Attorney Brian Garner** has been contacted and is drafting a letter to send to Dean Hughes. Discussion held on the format of the Special Land Use permit that will be issued once all conditions are met. **Steinhoff**(Planning Commission) stated that it was brought up at the meeting that per the Golf Association the owner of the golf course is a Mr. Williams. Bonnie Sproul(Zoning Administrator contacted the Register of Deeds and the owner is recorded as the Willow Tree Golf Course and the township attorney needs to look into this matter.

Steinhoff(Planning Commission) advised he attended the Fremont Township Solar Overlay meeting. They have a pedestal with a microphone used during meeting. Requesting Speaker Township to look

into something similar as with large crowds it is hard to hear what is being said. Maitland(Supervisor) agreed and felt the township should look at a sound system and lectern for such meetings.

Fire Report: Stone(Fire Chief)

There were a total of four (4) runs in June .

Thanks to Bonnie the garage sale was, in my opinion, a huge success. We raised a little over \$1,500.00.

There have been no grant awards as of yet. The site is checked every week.

The fire department will be participating with Yale/Brockway in a Jaws demonstration as well as the parade for the Bologna Festival in the last weekend in July.

The annual hose testing will take place this month and with any luck there will be limited hose failure requiring replacement.

Zoning Report: Sproul(Zoning Administrator) Absent (NO REPORT)

Old Business:

Township Signage:

Cubitt(Clerk) advised that the sign has been purchased. A suggestion on the wording for the sign was to include fire department. A sample of Grant Township's sign presented and it says the township name, offices and fire department. Discussion held that the wording would be fine for Speaker as well. The company to send mock-ups with color options, etc. They are 6 to 8 weeks behind in receiving product.

Amend Resolution 2022-2 IRS approved mileage rate: (SEE ATTACHED)

Cubitt(Clerk) stated that due to the increase in fuel prices, the IRS as of July 1, 2022 increased the mileage rate from 58.5 cents per mile to 62.5 cents per mile. Maitland read the amended Resolution 2022-2. **Motion to Amend the Speaker Township Resolution 2022-2 Mileage rate from 58.5 cents per mile to 62.5 cents per mile made by Stanley, second by Maitland: Roll Call Vote: AYES: Stanley, Maitland, Cubitt & Murray. NAYS: 0. Motion carried.**

Cemetery Driveway Project:

Maitland(Supervisor) advised that 3 bids for the cemetery driveway project were requested. Two bids were received.

1. **Alexander Development Group** (2 bids:1-using Reclaimed Asphalt (\$5,100.00 and the other using Gravel (\$6,100.00)
2. **Grant Burgess Excavating, LLC** (1 bid-using Limestone(\$4,735.00-\$5,675.00)

Maitland(Supervisor) read each bid and what services were included. Discussion ensued on which sediment would work the best and have longevity. **Maitland**(Supervisor) thought the reclaimed asphalt

would work best. **Stanley and Murray**(Trustees) stated the Limestone option would last longer and compact so not to be pushed into the grass during snow plowing, etc. **Cubitt**(Clerk) stated that Burgess does the excavating work at the cemetery. **Stanley**(Trustee) stated that Burgess is always very good about bringing things to the township's attention and fixes them. **Motion to award the Speaker Township Cemetery Driveway Project to Grant Burgess Excavating, LLC made by Stanley, second by Murray. Motion carried.**

New Business:

Approval Road Commission Gravel Patching Bill (\$20,112.64):

Maitland(Supervisor) reviewed the gravel patching bill.

Motion to approve the General Grave Patching bill to be paid to the Sanilac County Road Commission made by Murray, second by Stanley. Motion carried.

Cubitt(Clerk) advised several citizens have called to ask about the brining applications. One resident wanted to know if he could get extra put by his residence. **Murray**(Trustee) stated he had contact with **Les Kritzman**(Road Commission Supervisor) and was advised that Speaker Township brining was completed today. He also stated that a resident could request more brining at their own expense.

Approval of Agreement for Roadside Ditch Improvement by James McElheny:

Maitland(Supervisor) read the agreement from the Sanilac County Road Commission for Roadside Ditch Improvement petitioned by **James McElheny** owner of the land which has a ditch on the east side of the Arendt Rd starting 1, 280 feet south of Townhall Rd and running south approximately 500 ft. The total cost is estimated at \$1,350.00 with the Road Commission paying 33% of the cost, Speaker Township paying 33% of the cost, and **James McElheny** paying 34% of the cost. **Motion to Approve the Agreement for Roadside Ditch Improvement by James McElheny on the east side of the Arendt Rd starting 1, 280 feet south of Townhall Rd and running south approximately 500 ft. made by Murray, second by Maitland. Motion carried.**

Snow Removal:

Maitland presented the letter from **Larry Czap** stating that he will no longer be plowing snow for Speaker Township due to retirement. Discussion held on putting out an RFP to get bids for the snow removal service this winter. **Cubitt**(Clerk) to research RFP info and to collaborate with **Maitland**(Supervisor) to create an RFP that can be put out for bids.

Approval of Payment to King & King CPAs LLC for the 2021/2022 Township Audit (\$3,050.00):

Discussion held on the township audit review to take place next month so **Sheldon**(Treasurer) will be present. **Motion to Approve Payment of the King & KING CPAs LLC 2021/2022 Township Audit Invoice in the amount or \$3,050.00 made by Murray, second by Stanley. Motion carried.**

Appoint Proxy for Township Supervisor –Board of Review:

Maitland(Supervisor) requesting that Speaker Township appoint **Bonnie Sproul** as his alternate/proxy on the Board of Review in the event that he is unable to make it to the meetings due to his work schedule. He went on to explain that the supervisor just takes the meeting minutes and does not have

any voting powers on the Board of Review. **Motion to Appoint Bonnie Sproul as the Proxy/Alternate for the Township Supervisor on the Board of Review made by Murray, Second by Stanley. Motion carried.**

Additional Note: Murray(Trustee) inquired about replacing the hot water heater in the fire hall with the thought in mind of making the fire hall a shelter for those without power, etc. He went on to say that the tank is not big enough for one person to take a shower. Murray(Trustee) stated he has spoken with a subject that can replace it and thought it would be a good use of ARPA funds. Discussion held on using the "On Demand" option and Murray(Trustee) to get a bid from the subject and present at next month's meeting.

Motion to adjourn meeting @ 8:00 p.m. made by Murray, second by Stanley. Motion carried.

Dawn M. Cubitt

Speaker Township Clerk

Township of Speaker

Date: July 5, 2022

Amended Resolution Number 2022-2

Resolution: To amend Mileage from .58.5 cents a mile per the IRS on July 1, 2022 to 62.5 cents a mile.

Whereas the IRS has amended the standard mileage rate for 2022 from 58.5 cents a mile to 62.5. per mile.

NOW THEREFORE, BE IT RESOLVED That

The foregoing resolution offered by Board Member Stanley

Second offered by Board Member Martland

All Those in Favor: 4 Opposed: 0

If there is opposition, take a roll call vote.

Upon roll call vote the following voted "Aye": (4) Stanley, Martland, Cubitt, Murray

"Nay": 0

The Supervisor declared the resolution adopted on this date: 7/5/2022


Dawn M. Cubitt, Clerk

Treasurers Report

Tuesday, July 05, 2022

Checking

	May	June			
	Reconciled Balance	Checks / Debits	Deposits	Service Charges	Interest
Tri-County Bank					
Fire Truck Fund 0435	\$65,518.81				\$10.77
Operating Fund 0242	\$58,988.58	\$4,290.00	\$1,747.00		\$9.67
Millage Fund 3293	\$21,949.81				\$3.61
ARPA Funds 5040	\$65,085.94		\$65,059.88		\$10.70
					\$130,156.52
					0.20%
					0.20%
					0.20%
Choice One Bank					
General Fund 0128	\$291,434.55	\$19,038.81	\$595.00		\$2.33
Social Security 9110	\$1,041.50	\$988.92	\$988.92		\$0.03
Tax Fund 7556	\$709.81				
					\$272,993.07
					\$1,041.53
					\$709.81
					0.0001
					0.0001
					0.01%

Petty Cash

Change for Taxpayers \$300.00

\$300.00

CD's

	June Balance	Date of Interest Pd 4x/yr	Interest	YTD Int	Interest Rate	Maturity Date
Tri-County Bank						
CD3844	\$51,258.83	5/13/2022	\$18.74	\$38.11	0.15%	2/14/2024
CD3852	\$51,258.83	5/13/2022	\$18.74	\$38.11	0.15%	2/14/2024
CD4166	\$51,215.42	4/15/2022	\$18.94	\$38.29	0.15%	4/15/2023

Property Taxes Collected

[illegible]

Report is updated when payments are made after the 15th and last day of each month.

Speaker Township - General Fund
Expenses by Vendor Summary
June 2022

	Jun 22
Arrow Signs	14,300.00
Burnham & Flower Insurance Agency	64.00
Dawn Cubitt	90.09
DTE Energy	293.01
Frontier	109.97
Grant Burgess Excavating, LLC	300.00
Lindsay Ernest	-100.00
McIvor Lawn Care	120.00
Mitel	90.64
MTA	897.92
Quadient	103.47
Quickbooks	14.84
Sanilac Co. Equalization Dept	940.50
Sanilac County Clerk	600.00
Semco Energy	14.01
Staples	97.50
TOTAL	17,935.95

Dawn M. Cubitt

Jon Murray

William D. Mayhew
Charles Stanley

5:29 PM

07/05/22

Accrual Basis

Speaker Township - Fire Fund Expenses by Vendor Summary

June 2022

	Jun 22
BP	324.32
Burnham & Flower Insurance Group	4,290.00
Chris's Mobile Repair	55.00
DTE Energy	64.49
Front Line Services, Inc.	405.50
Frontier	64.03
McIvor Lawn Care	120.00
Mitel	22.32
Semco Energy	21.01
Speaker Township	-1,547.00
State of Michigan	-65,049.18
TOTAL	-61,229.51

\$5,366.67

10:28 AM

07/02/22

Speaker Township - General Fund
Payroll Summary
 July 2, 2022

	Baumeister, Shelly M			Cubitt, Dawn M			Kestel...
	Hours	Rate	Jul 2, 22	Hours	Rate	Jul 2, 22	Hours
Employee Wages, Taxes and Adjustments							
Gross Pay							
Assessor Wages	1		1,244.58			0.00	
Clerk Wages			0.00	1		900.00	
Deputy Clerk			0.00			0.00	
Deputy Treasurer			0.00			0.00	
Supervisor Wages			0.00			0.00	
Treasurer Wages			0.00			0.00	
Zoning Wages			0.00			0.00	
Township Hall Wages			0.00			0.00	
Total Gross Pay	1		1,244.58	1		900.00	
Adjusted Gross Pay	1		1,244.58	1		900.00	
Taxes Withheld							
Federal Withholding			-89.00			-104.00	
Medicare Employee			-18.05			-13.05	
Social Security Employee			-77.16			-55.80	
MI - Withholding			0.00			0.00	
Medicare Employee Addl Tax			0.00			0.00	
MI - Cities Res Tax			0.00			0.00	
MI - Cities Work Tax			0.00			0.00	
Total Taxes Withheld			-184.21			-172.85	
Net Pay	1		1,060.37	1		727.15	
Employer Taxes and Contributions							
Medicare Company			18.05			13.05	
Social Security Company			77.16			55.80	
MI - Obligation Assessment			0.00			0.00	
Total Employer Taxes and Contributions			95.21			68.85	

July 2, 2022

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07/02/22

Speaker Township - General Fund
Payroll Summary
July 2, 2022

	Kesteloot, Debra A		Maitland, William J		Murray, Brenda L	
	Rate	Jul 2, 22	Hours	Rate	Jul 2, 22	Hours
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages		0.00			0.00	
Clerk Wages		0.00			0.00	
Deputy Clerk		345.00			0.00	
Deputy Treasurer		0.00			0.00	
Supervisor Wages		0.00	1		416.67	
Treasurer Wages		0.00			0.00	
Zoning Wages		0.00			0.00	
Township Hall Wages		0.00			0.00	1
						1,470.00
Total Gross Pay		345.00	1		416.67	1
Adjusted Gross Pay		345.00	1		416.67	1
Taxes Withheld						
Federal Withholding		-18.00			-25.00	
Medicare Employee		-5.00			-6.04	
Social Security Employee		-21.39			-25.83	
MI - Withholding		0.00			0.00	
Medicare Employee Addl Tax		0.00			0.00	
MI - Cities Res Tax		0.00			0.00	
MI - Cities Work Tax		0.00			0.00	
Total Taxes Withheld		-44.39			-56.87	
Net Pay		300.61	1		359.80	1
Employer Taxes and Contributions						
Medicare Company		5.00			6.04	
Social Security Company		21.39			25.83	
MI - Obligation Assessment		0.00			0.00	
Total Employer Taxes and Contributions		26.39			31.87	

Speaker Township - General Fund
Payroll Summary
July 2, 2022

	Murray...	Sheldon, Tracy S		Sproul, Bonnie J			
	Jul 2, 22	Hours	Rate	Jul 2, 22	Hours	Rate	Jul 2, 22
Employee Wages, Taxes and Adjustments							
Gross Pay							
Assessor Wages	0.00			0.00			0.00
Clerk Wages	0.00			0.00			0.00
Deputy Clerk	0.00			0.00			0.00
Deputy Treasurer	0.00			0.00			0.00
Supervisor Wages	0.00			0.00			0.00
Treasurer Wages	0.00	1		987.50			0.00
Zoning Wages	0.00			0.00	1		500.00
Township Hall Wages	1,470.00			0.00			0.00
Total Gross Pay	1,470.00	1		987.50	1		500.00
Adjusted Gross Pay	1,470.00	1		987.50	1		500.00
Taxes Withheld							
Federal Withholding	0.00			0.00			0.00
Medicare Employee	-21.31			-14.32			-7.25
Social Security Employee	-91.14			-61.23			-31.00
MI - Withholding	0.00			0.00			0.00
Medicare Employee Addl Tax	0.00			0.00			0.00
MI - Cities Res Tax	0.00			0.00			0.00
MI - Cities Work Tax	0.00			0.00			0.00
Total Taxes Withheld	-112.45			-75.55			-38.25
Net Pay	1,357.55	1		911.95	1		461.75
Employer Taxes and Contributions							
Medicare Company	21.31			14.32			7.25
Social Security Company	91.14			61.23			31.00
MI - Obligation Assessment	0.00			0.00			0.00
Total Employer Taxes and Contributions	112.45			75.55			38.25

Speaker Township - General Fund
Payroll Summary
 July 2, 2022

	Wolf, Deborah			TOTAL		
	Hours	Rate	Jul 2, 22	Hours	Rate	Jul 2, 22
Employee Wages, Taxes and Adjustments						
Gross Pay						
Assessor Wages			0.00	1.00		1,244.58
Clerk Wages			0.00	1.00		900.00
Deputy Clerk			0.00			345.00
Deputy Treasurer	1		262.50	1.00		262.50
Supervisor Wages			0.00	1.00		416.67
Treasurer Wages			0.00	1.00		987.50
Zoning Wages			0.00	1.00		500.00
Township Hall Wages			0.00	1.00		1,470.00
Total Gross Pay	1		262.50	7.00		6,126.25
Adjusted Gross Pay	1		262.50	7.00		6,126.25
Taxes Withheld						
Federal Withholding			0.00			-236.00
Medicare Employee			-3.80			-88.82
Social Security Employee			-16.28			-379.83
MI - Withholding			0.00			0.00
Medicare Employee Addl Tax			0.00			0.00
MI - Cities Res Tax			0.00			0.00
MI - Cities Work Tax			0.00			0.00
Total Taxes Withheld			-20.08			-704.65
Net Pay	1		242.42	7.00		5,421.60
Employer Taxes and Contributions						
Medicare Company			3.80			88.82
Social Security Company			16.28			379.83
MI - Obligation Assessment			0.00			0.00
Total Employer Taxes and Contributions			20.08			468.65